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NOBLE COUNTY COURTHOUSE

Albion, Ind.

(In the final publication an enlarged picture, 5 x 7, will appear here.)

INVENTORY OF THE COUNTY ARCHIVES

OF INDIANA

Prepared by

The Historical Records Survey
Division of Women's and Professional Projects
Works Progress Administration

NO. 57. NOBLE COUNTY (ALBION)

W.P.A.

Indianapolis, Indiana

The Historical Records Survey

September 1937

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PREFACE

This inventory of Noble County records constitutes a part of a general guide to the county archives of Indiana. It has been prepared by the Historical Records Survey of this state, operating as a separate project under the Works Progress Administration.

The survey of state and local historical records in Indiana was instituted on February 19, 1936, as part of a nation-wide undertaking under the supervision of Dr. Luther H. Evans. Samuel J. Kagan, state archivist of the Indiana History and Archives Division of the State Library, was assigned to lead the project as State Director. In the beginning the Survey was closely associated with the Writers' Project. On September 23, 1936, the Historical Records Survey was nominally as well as factually made independent of the Writers' Project. In general, it has from its inception acted as a separate and independent unit of Federal Project No. 1.

The aim and purpose of the survey of county records in Indiana has been to furnish the officials of the local, state, and national governments, students of history, lawyers, and genealogists, and the general citizenry interested in the county records, with a convenient tool for use in consulting them. It is the object of the Survey to make the valuable source materials that are to be found in the Indiana courthouses and other public buildings, available and more accessible to those who may be in need of them. It is our hope that the information contained in this inventory will arouse greater interest in state and local historical records and will encourage

officials to continue the improvement of methods for the preservation and safekeeping of these records.

The field work of the survey of Noble County was begun on April 20, 1936, under the district supervision of Alvin O. Melser, of South Bend, and later succeeded by Roy M Bates, of Fort Wayne. The field workers were Albert Botos, Donald Lee, Everett Patty, Garfield Kullenberg, and Leonard Nevins, all of South Bend; William Gardner, Frank Murray, George Moorman, Waldo Wilkerson, Bernard Liechty, and William Bidwell, all of Fort Wayne. It was completed on June 19, 1936. Many visits, however, have since been made to the county courthouse to check and recheck the information contained herein, the final recheck having been made in August 1937.

There are ninety-two counties in Indiana. When the survey of the county archives is completed a separate volume is to be devoted to each county inventory in the state. Noble County is No. 57.

The inventory proper is preceded by a number of introductory sections to enlighten the reader concerning facts and events forming the background and basis of the records. The entries for the record series are carried in consecutive numbering for the county. The bureaus are arranged in functional order: Governing boards; major administrative offices; judicial offices; and financial, educational, health, engineering, and other groups. Wherever applicable, natural groupings under separate headings are made within the bureau, and the entries are arranged thereunder also according to their functional sequence. A full and extensive

index following the inventory will help the reader locate records with a minimum of inconvenience and effort.

The editing of this inventory has been conducted by an editorial staff of some forty men and women, whose labors we deeply appreciate and wish to recognize forthwith, captained by Harry A. Rider, editor; John R Milligan in charge of accession and classifying; Louie Hation in charge of checking; Canis E. Broomway in charge of condensing; Julius Salman, legal advisor; and Howard G. Underwood, historical research editor.

The original survey was made in the field under the direction of the State Director and carefully checked and compiled in the form of this inventory in the State Office. Of the industrious and painstaking devotion to his task of each and every person who had a part in the Survey we are keenly aware, and we regret that we cannot commend by name the services of all who have contributed to the publication of this volume.

The Survey is indebted to county officials; to the State Works Progress Administration; to Kenneth E. Lancet, Acting Director of Women's and Professional Projects, who has rendered the Survey a great personal service in the administering of the project; and to Dr. Christopher B. Coleman, who has taken personal initiative and interest in behalf of the Survey in giving technical advice to the project.

S. J. Kagan, State Director
The Historical Records Survey.

FOREWORD

A guide to county and township records in Indiana has long been needed by both local officials and the general public. The Works Progress Administration project called the Historical Records Survey is the first attempt to supply this need. Few more useful fields of employment could have been found than the survey of local and state historical records, even though the work inevitably presented unusual difficulties. The completion of the survey of historical records in Indiana is a source of genuine satisfaction.

We are indebted first of all to the Works Progress Administration for providing for the survey and financing it. The National Director of the project, Dr. Luther H. Evans, assured a fruitful product of the work by ably outlining it and drafting the forms to be used by the field workers so as to insure the greatest completeness with the least likelihood of errors. He and his assistants have done all that was possible for this nation-wide survey. Samuel J. Hagan, State Director of Indiana, deserves great credit for his energy and ability in organizing the office and field forces which have carried out the project. To assemble and organize more than one hundred and fifty persons in a new line of work in which there were few local precedents, and to complete a survey of the county records in all the ninety-two counties, including the townships, at first, seemed almost impossible of accomplishment within a year. It has, however, been accomplished.

An advisory committee has helped guide work upon the project; though no meetings were held, its members in many instances were a great help. A word of appreciation must be recorded here for the county officers who courteously gave the representatives of the survey access to the records in their offices and cooperated in the making of the survey. Especially is the state indebted to those officers who made possible the photographing of old records for preservation in a central depository.

CHRISTOPHER B COLEMAN

Director, Indiana Historical Bureau

Table of Contents

Part A. Noble County and its Records System

1. Historical Sketch 5
   Map of Noble County.

2. Governmental Organization and Records System 18
   Chart of Noble County Governmental Organization.

3. Housing, Care, and Accessibility of the Records 33
   Floor Plans of Courthouses.

4. Abbreviations, Symbols, and Explanatory Notes..... 40

Part B. County Offices and Their Records

I. Board of Commissioners 47

Court proceedings and reports. Bond issues. Petitions. Bids and contracts. Claims and allowances.

II. County Council 55

III. Clerk 56

Official bonds: County, Township, Miscellaneous. Licenses: Marriage, Professional, Business. Certificates. Registers. Receipts and disbursements.

IV. Recorder 62

Deeds, titles, and grants: Plat books. Mortgages and releases: Real estate, Chattels, School funds, Releases. Liens. Register of legal instruments. Fee and cash book. Miscellaneous records.

V. Circuit Court 71

Civil causes. Civil proceedings: Entry, Trial, Disposition, Executions. Criminal causes. Criminal proceedings: Entry, Trial, Disposition. Criminal causes: Lower courts. Probate proceedings. Other proceedings. Bonds. Jury papers. Fee and cash records.

VI. Superior Court ..... [illegible]

Court Proceedings.

VII. Sheriff ..... [illegible]

Institutions and reports. Fee and cash reserve. Maps.

VIII. Coroner 92

IX. Prosecuting Attorney 94

X. Assessor 98

XI. Board of Review ..... [illegible]

XII. Board of Tax Adjustment 100

XIII. Board of Finance 101

XIV. School Fund Board 103

XV. Treasurer ..... [illegible]

Tax collections. Receipts and disbursements: School funds.

XVI. Auditor 111

Audits and reports. Receipts and disbursements. Taxes: Appraisements, Returns, Lists, Delinquent and erroneous. School funds. Public improvement records. Official bonds. Miscellaneous records.

XVII. Registration Officer 122

XVIII. Board of Primary Election Commissioners 124

XIX. Board of Canvassers 125

XX. Board of Election Commissioners 126

XXI. Board of Education 127

XXII. Superintendent of Schools 128

Activities and reports: Examination, Attendance, Pupils.

XXIII. Health Officer ..... 1[illegible]
Vital Statistics.
XXIV. Department of Public Welfare ..... 1[illegible]
XXV. Surveyor 141
Surveys and Reports. Maps.
XXVI. Highway Supervisor ..... 1[illegible]
XXVII. Agricultural Agent 147

XXXIII. Health Officer 135

Vital statistics.

XXXIV. Department of Public Welfare 136

XXV. Surveyor 141

Surveys and reports. Maps.

XXXVI. Highway Supervisor 145

XXXVII. Agricultural Agent 147

Map of Noble County to appear here.

Part I. Noble County and Its Social Life

1. Physical Setting

Noble County, situated in the northeastern part of the state, is bounded on the south by Whitley and Allen Counties, on the west by Kosciusko and Elkhart Counties, on the north by Lagrange County, and on the east by DeKalb County. It has an area of 417 square miles.

The topography of Noble County is diversified; low hills alternate with more or less level areas, and the county is about evenly divided between the two types of landscape. A number of small prairies and marshes or peat bogs occur throughout the area. The northern portion of the county is watered by the Elkhart River and its branches; the eastern by the numerous tributaries of the St. Joseph River; and the southern portion by branches of the Eel River. About 100 lakes, large and small, are scattered throughout the county.

The English landed and settled at Jamestown in 1607. The French founded Quebec a year later, and then began a ring of explorations to the west and south that eventually carried Lasalle to the mouth of the Mississippi River. On April 9, 1682, he claimed the entire river valley--the American Middle West--in the name of France and called it Louisiana after his king. French trading posts had been established in Indiana on the present sites of Fort Wayne, Lafayette, and Vincennes by 1708. The contest finally between France and England over possession of the Mississippi

and Gage Villages--and incidentally, was valuable property under--[illegible] into the French and Indian War. By the Treaty of Paris, February 10,1763, France ceded Louisiana to Great Britain, and the British took over the French posts in Indiana. During the American Revolution, General George Rogers Clark captured Vincennes from the British, and Louisiana then came under the jurisdiction of Virginia. In 1784, Virginia ceded this vast expanse to the United States Government, and three years later Congress passed the Ordinance providing for the establishment and government of Northwest Territory. Knox County--composed of all or [illegible] parts of Ohio, Michigan, Illinois, and Wisconsin--was organized in 1790. Indiana Territory was set up in 1800, and in 1816 Indiana was admitted into the Union as a state.

Sometime between 1812 and 1821, a portion of what is now Sparta and Washington Townships of Noble County, was an Indian reservation. At Indian Village there were about [illegible] wigwams and a square brick house which had been constructed by the United States Government as a residence for Chief Wawasee, or "Blue Jolly", as he was called. The Indians occupied this reservation until 1838; when they were removed from the county. [illegible] within the limits of Noble County was acquired from the Government by the treaties of cession. The largest portion of the county was included in the Carey Mission treaty of which [illegible] was the corner of the county was added to the government by [illegible] in 1838.

The first permanent white settler within the present limits of Noble County was Joel Bristol; in April, 1827, he built a cabin in the territory which is now Noble Township, a half mile northeast of the present site of Noblesville. John Knight, who came to the county in 1828, was the second permanent settler. He lived in the territory which is now York Township. Isaiah Dungan, Levi Perry, and Richard Stone settled in Noble County the next year. In 1831, more pioneers came in: Jacob Wolf, Henry Mostetter, Sr., Jacob Shobe, Allen Earle, Joseph Smalley, Henry Miller, and Leonard Benner. Isaiah Dungan and Levi Perry entered the first lands in the county on June 11, 1831. Perry Township attracted more than half of the early residents of the county; "Perry's Prairie" and the "Lake Patch"--both located in Perry Township--were the scene of small, thriving settlements. When Noble County was organized in 1836 there were about one hundred families living within the area.

Noble County was formed by an act of the General Assembly approved February 7, 1835, out of territory previously attached to Elkhart, Lagrange, and Allen Counties. The legal boundaries of the county were described as follows: "Beginning at the northeast corner of township thirty-five, range eleven east, thence west with the township line, dividing townships thirty-five and thirty-six, to the range line, dividing ranges [illegible] and seven east, thence south with said range line [illegible] the south-east corner of township thirty-[illegible], thence with said range line /township/ line dividing thirty-[illegible],

[illegible] -Sue, [illegible] [illegible] [illegible]

Albion, became the county seat [illegible] century. The county was named in honor of Noah [illegible], then the Governor of Indiana.

There are thirteen townships in Noble County: Albion, Allen, Elkhart, Green, Jefferson, Noble, Orange, Perry, Sparta, Swan, Washington, Wayne, and York. The incorporated cities and towns are Albion, Avilla, Kendallville, Wolcottville, Ligonier, and Cromwell.

The first term of circuit court was held in September, 1836, in the home of Adam Eagle which stood on the present site of Ligonier. Samuel C. Sample was presiding judge of the circuit.

No public buildings were erected in Sparta, the first county seat. The first court house was located in Perryville and was destroyed by fire in 1843. The second courthouse was located in Port Mitchell; this was a temporary building, but [illegible] offices were also erected to house the county officials. After the removal of the county seat to Albion, the offices and records were moved into the new courthouse, completed in September, 1844. This building was also destroyed by fire in January, 1898. The [illegible] courthouse, completed in 1898, was constructed of brick [illegible] stone. This building served the county until 1967, when it was condemned by the grand jury. The present courthouse, [illegible] of brick and sandstone, was completed in [illegible] at a cost of $[illegible].

The population of Noble County has been [illegible] since 1840, [illegible] there were 24,000 persons living in the county. The 1980 census shows a population of [illegible]. [illegible]

[illegible] number in four [illegible]. Many of the incorporated towns also decreased in population, as did the city of Kendallville.

The chief source of income in the county is manufacturing. The value of manufactured products in 1930 was over seven millions as compared to four millions of dollars for agricultural products. Kendallville and Ligonier are the two principal manufacturing towns, and the chief products are windmills and pumps, earrings, refrigerators, permanulator and velocipede wheels, supplies, and novelties.

Noble County is one of the better agricultural counties in the state, and more persons are engaged in that industry than in any other. The principal crops are corn, clover, [illegible], oats, soy beans, onions, peppermint, and vegetables. The main income, however, is from livestock. Dairy and beef cattle, sheep, and hogs are becoming increasingly important in the agricultural economy of the county. Most of the farming is [illegible] in character.

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(1) Acts 1934-35, p. 48.

SOURCES

Ford, Ira, [illegible]. History of Northeast Indiana. [illegible] Kosciusko, Noble, and Dekalb Counties. (Chicago. Chicago and New York. The Lewis Publishing Co. 1920. Vol. I.)

Counties of Lagrange, Noble. (302 pp. Chicago. [illegible] Publ. Co. 1888.)

[illegible], [illegible]. [illegible]. [illegible]. [illegible]. (mimeo. [illegible]).

[illegible], [illegible]. [illegible]. [illegible]. [illegible]. (mimeo. [illegible]. [illegible]).

Chart of Governmental Organization to appear here.

2. GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

Noble County, with its county seat at Albion, is a subdivision of the State of Indiana for administrative, judicial, and political purposes. It is a creature of the legislature and possesses only such powers of local government as are conferred by acts of the legislature or are incident and necessary to carry out the provisions thereof. Created by the state, the county is subject to legislative control at any time and its powers may be amplified or diminished without its consent.

Noble County was organized by an act of the General Assembly, effective March 1, 1835. (1) Its present government, as it functions today, is the result of its development under the original Constitution of 1816, the present Constitution adopted in 1851, and more than a century of legislative action.

The county system of government is an inheritance from England and the American Colonies, whence pioneers in Indiana brought their customs and laws. Its beginnings in Indiana are found in the laws of the Northwest Territory, which recognized the counties already established, and provided for courts and administrative officers, as follows. General court of quarter sessions of the peace, county court of common pleas, (2) and court of probate, (3) commissioners, (4) sheriff, (5) coroner, (6) recorder, (7) treasurer, (8) (circuit court). (9) These officers were appointed by either the governor or the court. The laws of Indiana Territory provided for the appointment of additional officers: Surveyor, (10) assessor, (11) prosecuting attorney, (12) and county agent who conveys and receives conveyances of public lands. (13)

In the year of 1816 Indiana was admitted to the Union and the constitution of that year provided for the election in each county of a clerk of the circuit court, (14) recorder, (15) sheriff, and coroner, (16) and continued the other territorial officers until superseded. (17)

The legislature, in 1817, established a body called the board of commissioners, elected by the voters of the county; (18) the office of treasurer, who was appointed by the board of commissioners; (19) and in 1818 the office of surveyor, who was appointed and commissioned by the Governor of the state. (20)

In 1824, the board of commissioners was abolished, and its functions conferred upon the justices of the peace of the county, who constituted the board for doing county business, (21) until in 1831 the board of commissioners was reestablished, which consisted of three members elected by the voters. (22) In 1831 the legislature made the surveyor an appointee of the board of commissioners. When Noble County was organized in 1838, its government followed the form outlined above. (23) In 1841 the legislature created the elective office of auditor. (24) Otherwise the original organization continued practically unchanged for nearly fifteen years.

As the state grew, there was much dissatisfaction with the Constitution of 1816, but repeated attempts to change it did not succeed until 1850, when a constitutional convention was called which framed a new constitution. (25) This constitution was submitted to the qualified voters of the state and adopted in 1851

and proclaimed by the governor to be effective on November 1, 1851, and with amendments, remains the Constitution of Indiana. (26)

Each county is a political subdivision of the state and has an individual governmental organization. Although the Constitution of 1851 forbids special legislation, (27) and the general outline of the organization of county government remains the same, the general assembly has provided the necessary variations to take care of local needs and conditions. These variations lie chiefly in the number of officers and courts provided for counties within classifications based upon population. Urban and rural areas obviously cannot be ruled by the same number of officers. Each county has the constitutional officers, but the statutory officers vary in number, powers, and duties. The latter officers may be compulsory in all counties, or they may be optional and therefore established in only a few instances; others are authorized in only certain classes of counties, though the class may include only one county.

Indiana stands alone among the states of the Union in having a dual system of county governing boards, since the establishment in each county of a county council in 1899. (28) Each county is governed by a board of commissioners and a county council. The duties of these agencies, with technical distinction, are enumerated in their proper places below.

From the beginning of the present century a tendency toward centralization of power in the hands of state authorities has taken from county officials many of their powers and duties

and has greatly lessened the scope of those remaining. In other fields of finance, roads, and education, the state's supervision has greatly increased, and the creation of newer state departments such as police, food and fire inspection, and public welfare, has caused heavy removal of local responsibility and control.

Present Administration

The Constitution of 1851 reorganized the governmental structure, enlarging the number of constitutional officers to be elected by the people of the county, as follows: (29)

Clerk of the circuit court, who, by statutory provision, keeps the records of the proceedings of all county courts and performs other administrative duties, including serving as registration officer and member of the county election boards.

Recorder, who makes and preserves a public record of all legal documents, both official and private, as may be prescribed by law.

Sheriff, who is conservator of the peace and executes orders of the county courts and boards.

Coroner, who holds inquests in all cases of death by violence and of suspicious circumstances.

Treasurer, who receives and disburses all county moneys including the collection of taxes, and serves as ex-officio member of the board of review.

Auditor, who, the financial agent of the county, compiles the county budget estimates, prepares the tax duplicates and serves as clerk and member of several county boards.

Surveyor, who has charge of all surveying and civil engineering work of the county, including the maintenance of drainage systems. (30)

The constitution also empowered the legislature to prescribe such other officers as may become necessary. (31) Under this authority the legislature has from time to time established the following statutory officers and boards:

Board of commissioners, the leading governing body of the county, often called the "county board", or the "board for doing county business". It consists of three members elected for terms of three years. The board furnishes and maintains county buildings and grounds, administers the financial transactions of the county and audits the accounts of all officers who handle moneys of the county, and is responsible for the maintenance of county highways. (32)

County council, another governing body, created in 1899, (33) to control the finances of county government. This council consists of seven members, elected for terms of four years. The council has power to fix the tax rate for county purposes and for all purposes where the rate is not fixed by law and is required to be uniform throughout the county; to adopt the county budget and the exclusive right to make appropriations from the county treasury; and the exclusive power to authorize the borrowing of money and the issuing of bonds. (34)

Superintendent of schools, in 1873, (35) who has general superintendence of all schools of the county outside of incorporated cities and towns. (36) Elected by the township trustees, (37) he is ex-officio member and president of the county board of education. (38)

Board of education, in 1873, (39) consisting since an amendment of 1877 of the superintendent of schools, township trustees, and the chairman of school trustees of each city and town of the county. The board considers the general wants and needs of the schools and school property, and all matters relating to the purchase of school furniture, books, maps, and charts. (40)

Health officer, in 1881, originally secretary of the board of health, (41) abolished by an act of 1900, which created the office of health commissioner, (42) whose title was changed in 1935 to health officer. He is appointed by the board of commissioners and must be legally qualified to practice medicine, and enforce the health laws of the state. (43)

Assessor, in 1891, (44) who instructs and advises the township assessors, reviews their returns and examines the tax duplicates, assesses omitted real and personal property, (45) and appraises estates for inheritance taxes. (46) He is elected by the voters of the county, (47) and is ex-officio member and president of the board of review. (48)

Board of review, in 1891, whose members are the county assessor, auditor, and treasurer, (49) and, by an amendment of 1919, two freeholders of opposite political parties, appointed

by the judge of the circuit court. (50) This board equalizes tax assessments as between townships or other taxing units and between individual property owners, and may set aside the aggregate assessment, if too high or too low, of the whole county or any taxing unit thereof and order a new assessment. (51)

Board of finance, in 1907, consisting of the board of commissioners, with the auditor as secretary. (52) This board has the custody of county funds and selects the depositories, (53) apportioning the deposits among the banks in agreement with other municipal corporations in the county according to the total resources of the depositories. (54)

Agricultural agent, in 1913, who, under the supervision of Purdue University, conducts farmers' institutes and other movements for the advancement of agriculture and country life, and aids the superintendent of schools and the teachers of the county in agricultural education and domestic science. He is appointed by the director of agricultural extension service of Purdue University, subject to the approval of the state board known as the county agricultural agent board. (55)

Highway supervisor, in 1933, who supervises, under the direction of the board of commissioners, the repair and maintenance of all county highways. The board of commissioners makes the appointment and may appoint the surveyor as highway supervisor. The board of commissioners of Noble County has appointed the surveyor as highway supervisor.

Board of tax adjustment, in 1933, consisting of seven members (57) who, by an amendment of 1937, are: One member of the county council, chosen by the council; the mayor of the largest city in the county or any public official of any city in the county, appointed by the mayor of the largest city of the county; one member of the county board of education, selected by such board; and four freeholders appointed by the judge of the circuit court. The board examines any tax levy and the corresponding items of the budget, and adjusts the tax rate so that it shall not exceed, in any municipal corporation, the total tax rate prescribed by law. (58)

School fund board, in 1933, consisting of three members; the auditor and the clerk of the circuit court, ex officio, and one member appointed by the judge of the circuit court. The board makes all loans from the common school and the congressional township school funds to owners of real estate, duly secured by mortgage. (59)

Department of public welfare, in 1936, (60) comprising the board of public welfare, consisting of five members appointed by the judge of the circuit court, (61) and the director of public welfare, appointed by the board. (62) The department administers the measures of public welfare as prescribed by law and the rules of the state department. (63)

Registration officer, in 1933, who is the clerk of the circuit court ex officio. He conducts the registration of voters (64) and furnishes a list of the registered voters to

the inspector of each precinct. (65)

Board of election commissioners, in 1889, consisting of the clerk of the circuit court and two persons appointed by him, of opposite political parties. The board prepares, prints, and distributes ballots for general elections (66) and appoints the precinct officials. (67)

Board of canvassers, in 1905, which is the board of election commissioners. (68) The board canvasses, tabulates, and compiles the election returns of the county (69) and certifies the candidates elected. (70)

Board of primary election commissioners, in 1918, consisting of the clerk of the circuit court and two persons appointed by him of opposite political parties. The board prepares, prints, and distributes ballots for primary elections. (71)

Judicial

The judicial system of Noble County, as of other Indiana counties, is prescribed by the constitution and subsequent acts of the Indiana General Assembly. The constitution authorized and directed that the state be divided into judicial circuits. (72) Noble County, combined with Whitley County, constitutes the thirty-third circuit, established in 1889. (73) Previously, it was part of a judicial circuit to which other counties were attached. The constitution further provides for the election of a judge (74) and a prosecuting attorney for the circuit, (75) and a clerk of the circuit court. (76) The circuit court has

original exclusive jurisdiction in all cases, criminal, civil, probate, and juvenile, except where exclusive or concurrent jurisdiction is conferred by law upon justices of the peace, and such appellate jurisdiction as is conferred by law. It also has jurisdiction of all other causes, matters, and proceedings where exclusive jurisdiction thereof is not conferred by law upon some other court or office. (77)

Records System

The records of Noble County began with its creation in 1836. The establishment of each of the county offices and bureaus inaugurated their records which were kept in such fashion as the incumbents saw fit, following in the main the directions of the general assembly under the provisions for each respective office. In 1909, the legislature established the state board of accounts, which formulates, prescribes, and installs systems of accounting and reporting which are uniform for every public office of the same class. (78) Under this law some of the records were combined to eliminate separation, duplication, and overlapping. The board also permits the use of bound loose-leaf records in almost all cases where the records are typed. The quality of the paper and ink and the binding and rebinding practices are left to the judgment of the board of county commissioners, except that a good quality is required.

Whenever it may be necessary for the preservation of the records of any office, it is the duty of the board of commissioners

to issue an order directing the officer in charge to copy and transcribe the records. (79)

In 1925 a law was passed permitting county officials, at their discretion, to turn over to the archives division of the state library for permanent preservation, any official books, records, documents, original papers, newspaper files, or printed books and material not in current use in their offices. (80) This law is optional and has been ineffectual. County officials are loath to part with records, even when no longer in use and in spite of lack of storage space, anticipating a possible call for them. Consequently, they have only occasionally availed themselves of this provision for permanent preservation of their old records.

The recorder and other county officers, by an act of 1927, are authorized to record deeds, mortgages, and other instruments by any approved photographic process adopted by the board of commissioners. (81)

In 1937, the general assembly authorized the director of the state library, at his discretion, to make a copy, by photography or in any other way, of any official book, record, document, original paper, newspaper, or printed book or material in any county, city, or other public office, for preservation in the state archives. All public officials must permit copies to be made of the books, records, documents, and papers in their respective offices. (82)

(1) Acts 1933-36, pp. 54-55.
(2) Laws, Northwest Territory, Acts 1788, ch. 2, pp. 4, 7.
(3) Ibid., ch. 3.
(4) Ibid., Acts 1795, p. 201.
(5) Ibid., Acts 1788, ch. 2. p. 8.
(6) Ibid., Acts 1798, ch. 9, p. 24.
(7) Ibid., Acts 1795, p. 197.
(8) Ibid., Acts 1792, ch. 2, sec. 6.
(9) Ibid., Acts 1788, ch. 2, pp. 6-7; Acts 1795, pp. 156-57, sec. 9.
(10) Laws, Indiana Territory, Acts 1802, p. 23, sec. 1.
(11) Ibid., Acts 1805, ch. 32, sec. 1.
(12) Ibid., Acts 1810, ch. 10, sec. 3.
(13) Ibid., Acts 1813, ch. 10, sec. 2.
(14) Const. 1816, art. 3, sec. 8.
(15) Ibid., art. 11, sec. 10.
(16) Ibid., art. 4, sec. 25.
(17) Ibid., art. 12, sec. 3.
(18) Acts 1816-17, ch. 15, sec. 1.
(19) Ibid., ch. 17, secs. 1-2.
(20) Acts 1817-18, ch. 30, sec. 1.
(21) Rev. Laws 1824, ch. 15, secs. 1, 11, 16-17.
(22) Rev. Laws 1831, ch. 20, secs. 1, 12, 14.
(23) Ibid., ch. 102, sec. 1.
(24) Acts 1841, ch. 2, sec. 1.
(25) Acts 1850, ch. 21, sec. 9.
(26) Kettleborough, Charles. Constitution Making in Indiana. Vol. 1, p. 222.
(27) Const., art. 4, sec. 22.
(28) Acts 1899; Burns 28-501.
(29) Const., art. 6, sec. 2.
(30) For citations, see the legal status essays of these offices in Section B.
(31) Const., art. 6, sec. 5.
(32) 1 Rev. Stat. 1852, Acts 1929; Burns 28-601; 1 Rev. Stat. 1852, Acts 1865; Burns, 1937 suppl., 28-520; Acts 1919; Burns 36-801.
(33) Acts 1890; Burns 28-601.
(34) Acts 1850; Burns 26-515, 26-520; Acts 1889, 1921, 1929; Burns 26-532.
(35) Acts 1873, ch. 25, sec. 2.
(36) Acts 1899; Burns 28-704.
(37) Acts 1899, 1911, 1923; Burns 28-702.
(38) Acts 1873, 1877; Burns 28-801.
(39) Acts 1873, ch. 25, sec. 8.
(40) Acts 1873, 1877; Burns 28-601.
(41) Rev. Stat. 1881, sec. 4993.
(42) Acts 1891, 1903; Burns 35-108.
(43) Acts 1933; Burns, 1937 suppl., 35-118.
(44) Acts 1891, ch. 99, sec. 112.
(45) Acts 1919; Burns 64-1102.
(46) Acts 1931, 1933; Burns 8-2402.
(47) Acts 1919, 1921; Burns 64-1101.
(48) Acts 1919, 1920 (Spc. Sess.); Burns 64-1201.
(49) Acts 1891, ch. 99, sec. 114.
(50) Acts 1919, 1920 (Spc. Sess.); Burns 64-1201.
(51) Acts 1919; Burns 64-1205.
(52) Acts 1907; Burns 61-606; Acts 1937; Burns, 1937 suppl., 61-629.
(53) Acts 1937; Burns, 1937 suppl., 61-636.
(54) Ibid., 61-635.
(55) Acts 1913, 1923, 1927, 1937; Burns, 1937 suppl., 28-4011.
(56) Acts 1933; Burns 36-1103, 36-1110.
(57) Acts 1933; Burns 64-304.
(58) Acts 1937; Burns, 1937 suppl., 64-310.
(59) Acts 1905, 1935; Burns, 1937 suppl., 28-208.
(60) Acts 1930 (Spc. Sess.); Burns, 1937 suppl., 52-1117.
(61) Ibid., 52-1119.
(62) Ibid., 52-1110.
(63) Ibid., 52-1120.
(64) Acts 1933, 1935; Burns, 1937 suppl., 36-[illegible]
(65) Acts 1903, 1933; Burns, 1937 suppl., 29-317.

(66) Acts 1889; Burns 29-1302.
(67) Acts 1925, 1933; Burns 29-802, Acts 1929; Burns 29-805, 29-806, 29-807.
(68) Acts 1905, 1927; Burns 29-1401.
(69) Acts 1905; Burns 29-1404.
(70) Ibid., 29-1405.
(71) Acts 1915, 1917; Burns 29-504.
(72) Const., art. 7, sec. 9.
(73) Acts 1889; Burns 4-332.
(74) Const, art. 7, sec. 9; Acts 1881; Burns 4-801.
(75) Ibid., sec. 11; 2 Rev. Stat. 1852; Burns 49-2801.
(76) Ibid., art. 5, sec. 2; 2 Rev. Stat. 1852; Burns 49-2791.
(77) Acts 1881 (Spec. Sess.) Burns 4-803.
(78) Acts 1909; Burns 60-202, 60-224.
(79) Acts 1877; Burns 28-634.
(80) Acts 1925, 1937; Burns, 1937 suppl., 63-830.
(81) Acts 1927; Burns 49-3207.
(82) Acts 1925, 1937; Burns, 1937 suppl., 63-830.

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Floor plans of first floor to appear here.

3. HOUSING, CARE, AND ACCESSIBILITY OF THE RECORDS

Noble County's first courthouse, in Augusta, was destroyed by fire in 1848, but the damage to the records is not recorded. A county office building subsequently erected in Port Mitchell was destroyed by fire on January 25, 1859, and with it most of the clerk's records.

The present courthouse, located in Albion, was built in 1869. A brick and stone building, it is of semifireproof construction, and the major county offices are equipped with fireproof vaults. It extends 120' in length and width and 80' in height. The offices of the sheriff, the department of public welfare, the surveyor, and the agricultural agent are located on the first floor; the offices of the clerk, the recorder, the assessor, the treasurer, and the auditor on the second floor; and the office of the superintendent of schools on the third floor.

Board of Commissioners

The records of the commissioners are housed in the auditor's office and vault (q.v., infra).

County Council

All the records of the commissioners are housed in the auditor's vault (q.v., infra).

Floor plans of second floor to appear here.

Clerk of the Circuit Court

The clerk's office and vault, in the southwest section of the second floor are 30' by 26' by 20' and 21' by 18' by 20' respectively and are well lighted and well ventilated. The office has a wooden floor and plastered walls and ceiling; the vault, a concrete floor and plastered walls and ceiling. In the office, wooden shelving, 40' of which are unoccupied, houses 30' of bound volumes and 18' of unbound records in file boxes 14" deep. These comprise 5% of the clerk's records, 1% of the records of the circuit court, and 97% of records of the registration officer. The vault is equipped with 922' of shelving, carrying 695' of bound volumes and 205' of unbound records. Ninety-five per cent of the clerk's records; 98% of the records of the circuit court; all the records of the common pleas court, the primary election commissioners, the board of canvassers, and the board of election commissioners; 71% of the coroner's records; and 5% of the records of the registration officer are housed here. Good accommodations for users of the records are furnished in the office, and fair accommodations in the vault.

Recorder

The recorder occupies a main office and a vault at the southeast corner of the first floor. The office has a wooden floor and plastered walls and ceiling; the vault has a concrete floor and plastered walls and ceiling. Both are well lighted and well

Floor plans of basement to appear here.

ventilated, and both provide satisfactory accommodations for users of the records. Measuring 20' by 28' by 15', the office houses 36' of bound volumes and 1' of unbound records in file boxes 5" deep. The shelving is entirely occupied, but space is available for more. The vault, whose dimensions are 16' by 12' by 14', houses 320' of bound volumes and 5' of unbound records in file boxes 14" deep. Here also the shelving is wholly occupied, but space is available for additional shelving. Thirty-six per cent of the recorder's and 1% of the treasurer's records are housed in the office, and 64% of the recorder's and 1% of the auditor's records are housed in the vault.

Circuit Court

The records of the circuit court are housed in the clerk's office and the auditor's vault (q.v., supra).

Common Pleas Court

All the records of the common pleas court are housed in the clerk's vault (q.v., supra).

Sheriff

The sheriff's office, a well lighted, well ventilated room, occupies the southwest corner of the first floor. This office is 24' by 18' by 11', and has a tile floor, plastered walls, and a plastered ceiling. All the sheriff's records -- 8' of bound

volumes and 8' of unbound records in file boxes 10" deep -- are housed here. Space is available for additional shelving, which will soon be needed. Users of the records are furnished with adequate accommodations.

Coroner

The coroner's office is located at present at the residence of the incumbent, Dr. Myron Hutchins, in Kendallville. The office, which is 16' by 14' by 8', is in good condition. Twenty-nine per cent of the coroner's records -- 6" of bound volumes -- are housed here, the other 71% being in the clerk's vault.

Assessor

The assessor occupies an office 27' by 12' by 15', on the south side of the second floor. Having a wooden floor, plastered walls, and a plastered ceiling, the office is in good condition, and is well lighted and well ventilated. On 130' of shelving are 100' of bound volumes, comprising 31% of the auditor's records. Users of the records are well accommodated. All the assessor's records are kept in the auditor's vault (q.v., infra).

Board of Review

The records of the board of review are housed in the auditor's vault (q.v., infra).

Board of Finance

The records of the board of finance are housed in the auditor's vault (q.v., infra).

Treasurer

An office and a vault, the former of which is 38' by 18' by 14' and the latter 13' by 12' by 14', on the northwest corner of the first floor, are occupied by the treasurer. Both are well lighted and well ventilated; the office has a wooden floor and plastered walls and ceiling, whereas the vault has a concrete floor, plastered walls, and a plastered ceiling. The office houses 1% of the treasurer's records, consisting of 5' of bound volumes; the vault, 58%, consisting of 200' of bound volumes and 3' of unbound records in file boxes 12" deep. Space for expansion is left on the shelving in the office, but additional shelving, for which there is space, will have to be constructed in the vault if expansion is desired. Twenty-eight per cent of the treasurer's records are housed in the auditor's vault, 12% in the surveyor's vault, and 1% in the recorder's office. In the treasurer's office and vault, satisfactory accommodations are provided for users of the records.

Auditor

On the northeast corner of the first floor are an office and a vault occupied by the auditor. The office is 22' by 18' by 20'

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and the vault 15' by 15' by 20'; both have concrete floors, plastered walls, and plastered ceilings, and both are well lighted and well ventilated. In the office are 6' of unbound records in a filing cabinet and in file boxes 14" deep, ample space being left for expansion. The vault houses 500' of bound volumes and 200' of unbound records in file boxes 14" deep, allowing small space for expansion on the present shelving and none for additional shelving. Persons consulting the records can obtain adequate accommodations in either room. Housed in the office are 6% of the auditor's records, 78% of the commissioners' records, and 5% of the health officer's records. In the vault are 62% of the auditor's records; 22% of the commissioners' records; all the records of the council, the assessor, the board of review, and the board of finance; 1% of the records of the circuit court; 28% of the treasurer's records; and 5% of the health officer's records. Thirty-one per cent of the auditor's records are housed in the assessor's office, and the remainder -- 1% -- in the recorder's vault.

Registration Officer

Records of the registration officer are kept in the clerk's office and vault (q.v., supra).

Primary Election Commissioners

The records of the primary election commissioners are housed in the clerk's vault (q.v., supra).

Board of Canvassers

The records of the board of canvassers are housed in the clerk's vault (q.v., supra).

Board of Election Commissioners

All the records of the board of election commissioners are kept in the clerk's vault (q.v., supra).

Superintendent of Schools

The office and vault of the superintendent of schools lie on the east side of the third floor. The office, 20' by 20' by 20', houses 46% of the superintendent's records; the vault, 13' by 11' by 20', houses 54%. Both are well lighted and well ventilated, and both have wooden floors and plastered walls and ceilings. In the office, 1' of bound volumes is housed on shelving and 3' of unbound records in filing cabinets, ample space for expansion being left both on the shelving and in the cabinets. The vault houses 10' of bound volumes and 6' of unbound records in file boxes 14" deep, and here also the present equipment is adequate. Good accommodations for users of the records are provided in the office, and fair accommodations in the vault.

Health Officer

The office of the health officer is located at present in the professional office of the incumbent at his residence,

202 East Main Street, Albion. The office, which is 12' by 12' by 10', is in good condition, and records -- 4' of bound volumes -- are housed on wooden shelving. Seventy-eight per cent of the health officer's records are housed here.

Three per cent of the records are in the county nurse's office, on the west side of the first floor of the courthouse. This office has a wooden floor, plastered walls, and a plastered ceiling, and is well lighted and well ventilated; its dimensions are 18' by 14' by 10'. Two feet of unbound records are housed in a filing cabinet, in which ample space for expansion can be obtained. Five per cent of the health officer's records are housed in the auditor's office, 5% in the auditor's vault, and 8% in a supply room in the basement.

Department of Public Welfare

The office of the department of public welfare lies on the west side of the first floor, opposite the county nurse's office. It is 14' by 11' by 14', and has a wooden floor, plastered walls, and a plastered ceiling. Well lighted and well ventilated it is equipped with satisfactory accommodations for users of the records of the department, all of which are housed here. These consist of 4' of bound volumes and 2' of unbound records in file boxes 20' deep and in filing cabinets. The present equipment houses these adequately and permits expansion.

Surveyor

The office and vault occupied by the surveyor, on the east side of the first floor, are 26' by 22' by 12' and 20' by 12' by 12' respectively, and have concrete floors and plastered walls and ceilings. Their lighting and ventilation are good, and good accommodations are provided for users of the records. Two feet of bound volumes and 10' of unbound records in file boxes 5" deep are housed in the office, and 6' of bound volumes and 3' of unbound records in the vault. Space for expansion is available on the present shelving in both rooms. The office houses 95% of the surveyor's records and 38% of the highway supervisor's records; the vault, 5% of the surveyor's records, 12% of the treasurer's records, and 62% of the highway supervisor's records.

Highway Supervisor

All the records of the highway supervisor are housed in the surveyor's office and vault (q.v., supra).

Agricultural Agent

The agricultural agent's office, 16' by 9' by 10', occupies the southeast corner of the first floor. The office, which has a tile floor, plastered walls, and a plastered ceiling, is well lighted and well ventilated. Three feet of bound volumes -- all the records of the agricultural agent -- are kept in a steel filing cabinet. Users of the records are furnished with adequate accommodations.

Review

The only immediate necessity for housing of records in Noble County is for additional shelving in the recorder's office and vault, the sheriff's office, and the treasurer's vault. As mentioned above, space for this shelving is available, and its installation would necessitate no great inconvenience or expense.

Nevertheless, another problem must be confronted in the near future: a lack of space in the auditor's office and vault. The shelving in the rooms will soon be filled to capacity, and they have no space for more. It is understood, however, that the construction of storage room in the basement is being considered, and this is recommended by the Historical Records Survey as being the most desirable expedient.

4. LIST OF ABBREVIATIONS, SYMBOLS, AND EXPLANATORY NOTES

The Style Manual of the United States Government Printing Office is the authority followed herein.

Acts	(Session) Laws of the State of Indiana (commonly referred to by binder's title, "Acts"). By authority ... (of the) Secretary of State (of Indiana)
agr. agt.	agricultural agent, agricultural agent's
alph.	alphabetical, alphabetically
approx.	approximately
arr.	arranged
art.	article
assr.	assessor, assessor's
aud.	auditor, auditor's
aver.	average
bdl.	bundle
Bldg.	Building
bsmt.	basement
Burns	Burns, Harrison, editor. Annotated Indiana Statutes containing all acts of a general and public nature in force September 1, 1933. 12 vols. The Bobbs-Merrill Company, Indianapolis, Ind. (c1933 and 1934) with Supplement 1936 in pocket in back cover. (Year is given in reference only in citations to supplement. Numbers refer to sections which run in one continuous, consecutive series as explained in Burns 1:iii-iv.)
c.	copyright (before date)
C.C.	County Courthouse

ch.	chapter
chron.	chronologically, chronological
clk.	clerk, clerk's
comr.	commissioner, commissioners, commissioner's, commissioners'
Const.	Constitution of Indiana (refers to present constitution unless date follows)
cor.	coroner, coroner's
hdw.	handwritten
hi. sup.	highway supervisor, highway supervisor's
hlth. offr.	health officer, health officer's
ibid.	ibidem (same reference as that immediately foregoing)
Ind.	Indiana; Indiana Reports (when preceded by the volume number, reference is to the official state court reports).
Laws Ind. Terr.	Laws of Indiana Territory, The: 1801-1809. Edited by Francis S. Philbrick. Collections of the Illinois State Historical Library: Vol. 21. Reprinted with supplementary Indiana material. Indianapolis, Ind. Historical Bureau, 1931.
Laws N.W. Terr.	Laws of the Northwest Territory, The: 1788-1800. Edited by Theodore Calvin Pease. Illinois State Historical Library Law Series: Vol. 1. Springfield, Ill. Reprinted by the Illinois State Bar Association. (c1925)
mi.	mile
n.	north
ne.	northeast

no., nos.	number, numbers
nw.	northwest
off.	office
p., pp.	page, pages
pr. frm.	printed form
pt.	part
pros. atty.	prosecuting attorney, prosecuting attorney's
q.v.	which see
rec.	record
recr.	recorder, recorder's
Rev. Laws 1831	Revised Laws of Indiana, ... enacted by general assembly at their fifteenth session ... Published by authority of the general assembly. Indianapolis, 1831.
Rev. Stat. 1843	Revised Statutes of the State of Indiana passed at the twenty-seventh session of the general assembly ... Printed and published according to law. Indianapolis, 1843.
1 Rev. Stat. 1852) 2 Rev. Stat. 1852)	Revised Statutes of the State of Indiana, passed at the thirty-ninth session of the general assembly ... 2 vols. Printed and published according to law. Indianapolis, 1852.
Rev. Stat. 1881	Revised Statutes of Indiana ... Collated and annotated by James S. Frazer, John B. Stotsenburg, and David Turpie, Commissioners. By authority of the general assembly Chicago, Ill. B. B. Myers and Company, 1881.
rm.	room
s.	south

sec.	section
se.	southeast
shf.	sheriff, sheriff's
spc. sess.	special session
stat.	statutes
stg.	storage
suppl.	supplement
sur.	surveyor, surveyor's
supt., supt. sch.	superintendent, superintendent's, superintendent of schools
sw.	southwest
tr.	treasurer, treasurer's
twp.	township
U. S.	United States
vol., vols.	volume, volumes
vt.	vault
wfr.	welfare
--	current
'	foot, feet
"	inch, inches

Other abbreviations in common use are occasionally used.

Explanatory Notes

The inventory of the records of each bureau is preceded by an explanatory section, giving its legal status and functions.

In each legal status the inception date of each office is given as a comparative basis for the dates of the records. If the office were established before the origin of the county, the date of organization is the inception date. Whenever the inception date of records is later than the date of the organization of the county, it is by reason of statutory inauguration.

Entries are grouped under an outline classification, using headings and subheads according to relative functions. The first breakdown is centered in capitals and lower-case; the second breakdown is relative to the first and is in capitals and lower-case, underscored at the margin.

Each entry has two parts or paragraphs: Title and description. Occasionally an entry will have a third cross-reference paragraph.

I. The title consists of:

1. Entry number. The entries are numbered consecutively within the county.

2. Titles in capitals, enclosed in parentheses, are supplied by the Historical Records Survey, because either the volume or file has no title or an incorrect one. Words in capitals and lower case, enclosed in parentheses, are also supplied or are supplementary to the title, where it is necessary to explain the types of records more fully.

3. Period covered by the record, showing beginning and ending dates by years only. In a divided year, the months and days are given. A dash in place of an ending date denotes a continuous open record.

4. Quantity.

5. Markings, if a series or a part of a series. Where the entry consists of one unit, marked 1, the marking is omitted; if otherwise marked, except by dates, marking is given.

6. Variation in numbering.

7. Missing volumes.

8. Subtitles or variations in title.

II. The description consists of:

1. A complete description of the record, its contents, and its purpose, with a resume of the column headings or subjects treated.

2. Method of arrangement or indexing.

3. Nature of recording. Modern records are almost exclusively in printed form, filled in by hand or typewriter as stated in entry.

4. Condition. Unless good or excellent, in which case it is omitted.

5. Number of pages averaged for a series.

6. Size, averaged for a series, is given in inches unless otherwise specified; hence the inch sign is omitted.

7. Location. The place of custody (the room in which the records are located) is given in the entry, except, as stated in the legal status, in cases where all, or the majority, of the records are in one room.

III. Cross-references made to other entries.

1. For records which have relative functions.

2. For records having earlier or later recordings under a different title or type of record.

3. For records for which additional information may be found in other entries.

Whenever an entry contains more than one type of record, all the dates are given in a master entry under the actual title or under a complete title, if suppliod, with reference to subordinate entries for each part. The subordinate entries consist of title, dates, and description only.

I. BOARD OF COMMISSIONERS

The board of commissioners is a statutory body comprising three members elected for a term of three years. Elections are so arranged that one member shall retire each year. The county is divided into three districts from each of which one member is elected by the electorate of the entire county. (1) Noble County has had a board of commissioners from its organization in 1836, as provided in the acts of 1817, (2) and the revised statutes of 1852. (3)

The board was intended to be the administrative and executive head of the county. In 1899 the fiscal powers were vested exclusively in the county council (q.v) which was then created. (4)

The board of commissioners is a corporate body with powers to sue and be sued, and possessing duties, rights, and powers incident to corporations. (5) It meets in regular session every month on the first Monday and in special sessions as called by the county auditor, its ex-officio clerk. (6)

Its principal functions are: Control of county property, allowance of claims against county, (7) letting of county contracts, supervision of contracts of maintenance of roads and bridges, (8) preparation of annual budget estimates, (9) and exercise of the right of eminent domain. (10) Other powers, in specific instances, have been conferred upon the board by the legislature, chiefly; to abolish or change township or precinct boundary lines, (11) to

establish libraries (12) and hospitals, (13) to authorize payment of bounties, and to offer rewards. (14)

The commissioners, by virtue of their office, were constituted a board of turnpike directors, by an act of 1879, for the management and control of all free turnpikes in the county. Each director had personal supervision of one district. Their powers were to appoint suitable persons to supervise the work of repairs; contract for labor and materials; enter upon lands to take gravel and to give certificates of payments; and to appoint a clerk of the board. (15) An act of 1906 made the county auditor the clerk of the board. (16)

This board was abolished in 1913, and the highways were placed in charge of a superintendent of highways appointed by the commissioners. (17)

This office was likewise abolished twenty years later, and supervision of highways was transferred to the surveyor (q.v.). (18) The county commissioners may employ the surveyor to serve as highway supervisor. (19)

The records are located in the courthouse.

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(1) 1 Rev. Stat. 1852; Acts 1929; Burns 26-601, 26-602, 26-603.
(2) Acts 1917, ch. 14, sec. 1.
(3) 1 Rev. Stat. 1852; Acts 1929; Burns 26-601
(4) Acts 1899; Burns 26-501. 26-515, 26-529, 26-532, 26-533.
(5) 1 Rev. Stat. 1852; Burns 26-606.
(6) Acts 1863; Burns 26-607.
(7) 1 Rev. Stat. 1852; Burns 26-620.
(8) Acts 1905; Burns 26-1301.
(9) Acts 1899; Burns 26-516.
(10) Acts 1899; Burns 26-2101.
(11) Acts 1859; Burns 26-701.

(12) 1 Rev. Stat. 1852; Burns-41-502.
(13) Acts 1903; Burns 22-3201.
(14) Acts 1875; Burns 26-1101.
(15) Acts 1879, p. 226.
(16) Acts 1905, pp. 521-579.
(17) Acts 1913, ch. 330, sec. 1.
(18) Acts 1833; Burns 26-1101 to 36-1109.
(19) Acts 1933; Burns 36-1110.

Court Proceedings and Reports

1. MINUTES OF COMMISSIONERS' MEETINGS, 1844--. 13 vols.

1838-44, destroyed by fire.

Minutes of meetings of county commissioners, showing date, nature of business presented, action of board, and date recorded. Arr. chron. Hdw. 500 pp. 14 x 10 x 2. Aud. off.

2. JOURNAL, 1838-43. 1 vol.

Record of county commissioners, showing date, appraisal of school section, and report of all expenditures for school purposes. Arr. chron. Hdw. 300 pp. 14 x 7 x 2. Aud. off.

3. COURT HOUSE PAPERS, 1885-89. 2 file boxes.

Papers pertaining to building of new courthouse, showing dates of petition, contract, and completion; specifications; amount of contract, names of contractor and architect; bids submitted, and signatures of parties to contract. Arr. chron. 4 x 12 x 14. Aud. vt.

4. LIQUOR BONDS, 1894-1918. 3 vols. (1-3).

Record of liquor dealers' bonds, showing date, name and business location of dealer, term of license, obligation of bond, and name and signature of surety. Arr. chron. Hdw. 125 pp. 13 x 9 x 1½. Aud. vt.

Bond Issues

5. REGISTER OF BONDS, 1915--. 1 vol.

Record of bonds issued by county, showing date, name of purchaser, date due, amount of bond, interest rate, and date of payment. Indexed alph. by names of purchasers. Hdw. 400 pp. 18 x 18 x 2. Aud. vt.

6. BRIDGE AND ROAD BONDS, 1914--. 1 vol.

Record of bridge and road bonds sold to construct roads and bridges, showing date, name of bridge or road, value of bond, name of purchaser, date of sale, date due, dates interest coupons due and paid; and amount. Arr. chron. Hdw. 396 pp. 18 x 17 x 2. Aud. vt.

7. BONDS AND COUPONS REDEEMED, 1898--. 13 file boxes.

Canceled bonds and interest coupons of all county bond issues, showing date and name of issue, serial and bond numbers, amount, article of bond agreement, maturity date, interest rate, and amount of interest. Arr. chron. 4 x 12 x 14. Aud. vt.

Petitions

8. ROAD PETITIONS, 1914--. 4 vols. (1-4).

Record of petitions for road construction, showing date; names of petitioners; location by township, range, and section numbers; and estimated cost. Arr. alph. by names of roads. Hdw. 200 pp. 16 x 12 x 2. Aud. off.

9. DITCH AND DRAINAGE PETITIONS, 1910-29. 23 file boxes. Original petitions for construction or maintenance of ditches or drains, showing date, name of petitioners and of ditch, and class of work needed. Arr. chron. 4 x 12 x 1½. Aud. off.

Bids and Contracts

10. BIDDER'S RECORD, 1935--. 1 vol. Record of bids submitted for materials advertised by county, showing date, name of bidder, articles required, and amount of bid. Arr. alph. by names of bidders. Hdw. 598 pp. 13 x 13 x 3. Aud. vt.

11. BRIDGES AND OTHER CONTRACTS, 1904--. 11 file boxes. Contractor's bids, bonds, and contracts for public improvements, showing date, amount, and specifications of bid, names of bidder and surety, amount of bond, completion date, consideration, articles of agreement, and signatures of parties. Arr. chron. 4 x 12 x 1½. Aud. off.

12. INSURANCE POLICIES, 1910--. 23 file boxes. Insurance policies on all county buildings, showing date, names of insurance companies and of building or equipment insured, amount of policy, amount of premium, date of payment, and kind of insurance. Arr. chron. 5 x 5 x 10. Aud. vt.

Claims and Allowances

13. CLAIM AND ALLOWANCE RECORD, COMMISSIONERS' COURT, 1914--.
13 vols. Prior records destroyed by fire.

Record of purchase claims and allowances made by commissioners, showing date, claim and warrant numbers, name of payee, amount of claim, and amount allowed. Arr. chron. Hdw. 320 pp. 16 x 13 x 3. Aud. off.

14. OLD AGE PENSION DOCKET, 1933--. 1 vol.

Record of old age pensions granted, showing date, name, age, occupation, and residence of applicant, reason for pension, amount granted, and date payment began. Arr. chron. Hdw. 250 pp. 16 x 12 x 1½. Aud. off.

For other old age pension records, see entry 259.

15. PAID COUNTY CLAIMS, 1925--. 67 file boxes.

Paid claims for various materials and expenses of all county bureaus, showing date, claim and warrant numbers, amount allowed or paid, name and signature of claimant, and itemized list of claims. Arr. chron. 4 x 12 x 1½. Aud. off.

16. BURIAL RECORD SOLDIERS, SAILORS, AND MARINES, 1863--.
1 vol.

Reports of township trustees of burials of soldiers, sailors, and marines at county expense, showing date, name, rank, command, division of service, date of death, place of burial, former occupation, age, statement of expense, and warrant number. Indexed alph. by names of deceased. Hdw. 400 pp. 18 x 13 x 3. Aud. vt.

For other military records, see entry 38.

II. COUNTY COUNCIL

In 1899 the legislature created the county council. This council consists of seven members who are elected for a term of four years and must be resident freeholders of the county. One member is elected from each of the four councilmanic district by the voters of the districts, and three members are elected by the voters of the county at large. The council elects its president from its membership, and the auditor acts as its clerk. The sheriff is required to execute the orders of the council. (1)

The regular annual meeting is held on the first Tuseday after the first Monday of September for the purpose of fixing the tax rate, of imposing the tax levy, and of making appropriations, (2) and continues from day to day until its business is completed. (3) Special meetings may be called by the auditor or a majority of the members. (4) Sessions must be public. (6) Although a majority of the council constitutes a quorum, the passage of ordinances requires a majority of all members; and extraordinary majorities are required by law in certain instances; (6) a three-fourths vote to increase or insert an item in the budget estimates submitted by the county agencies through the auditor; (7) a two-thirds vote to make additional appropriations at special meetings. (8)

The power of fixing the tax rate where it is not fixed by law, is vested exclusively in the council, likewise the power of making appropriation of money to be paid out of the county treasury.(9)

The council passes on all budget estimates submitted by county officials, (10) as well as emergency appropriations. (11)

The council has exclusive power to authorize the borrowing of money for the county and the issuing of bonds. (12) No sale or purchase by the county of real estate of the value of $1,000 or more is made without authorization by the council. (13)

All the records are located in the auditor's vault in the courthouse.

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(1) Acts 1899; Burns 26-501, 26-502, 26-509, 26-515, 26-552.
(2) Acts 1899; Burns 26-507.
(3) Acts 1899; Burns 26-508.
(4) Acts 1899, 1931, Burns 26-507.
(5) Acts 1899; Burns 26-508.
(6) Acts 1899; Burns 26-511.
(7) Acts 1899; Burns 26-520.
(8) Acts 1889, 1907,1913; Burns 26-521.
(9) Acts 1899; Burns 26-515.
(10) Acts 1899; Burns 26-620.
(11) Acts 1899, 1907, 1913; Burns 26-521.
(12) Acts 1899, 1921, 1929; Burns 26-532.
(13) Acts 1899; Burns 26-534.

17. COUNTY COUNCIL RECORD, 1899--. 1 vol.

Minutes of meetings of county council, showing date, transcripts of ordinances, appropriations, review of budget estimates of county departments, and meeting dates. Arr. chron. Hdw. and typed. 580 pp. 18 x 13 x 3.

III. CLERK

The clerk of the circuit court, commonly referred to as "county clerk", is a constitutional officer, elected for a four-year term, and not entitled to hold office for more than eight years of any twelve-year period. (1) Prior to 1851, the office of clerk functioned by virtue of the Constitution of 1816. (2) The inception date of this office in Noble County is 1836.

The clerk of the circuit court also serves, by statutory provisions, as clerk of any and all county courts and as such is required to keep a set of dockets and records for the courts. (3)

In addition to his court duties, numerous other duties are imposed upon the clerk by statute. He serves ex officio as registration officer for the county and as a member of the various county election boards. (4) In discharging his election duties he is required to keep records of all elections in the county, (5) issue certificates of election to successful candidates, (6) and act as clerk to the commissioners appointed by the circuit court to make a recount in contested elections. (7)

Other important duties of the clerk are the issuance of marriage licenses; (8) professional licenses, such as physicians', (9) dentists', (10) and optometrists'; (11) hunting, fishing, and trapping licenses; (12) business licenses, such as poultry dealers' (13) and junk dealers'; (14) and permits to carry firearms. (15) He approves the bonds of county officers, (16) and approves and files the bonds

of notaries. (17) He is required to keep a nurses' register (18) and a record of firm and partnership certificates, (19) and he also records many legal instruments.

The records are located in the courthouse.

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(1) Const., art. 6, sec. 2. Burns 49-2701.
(2) Const. 1816, art. 5, sec. 8
(3) 2 Rev. Stat. 1852; Burns 49-2706.
(4) Acts 1933; Burns 29-306.
(5) Acts 1905; Burns 29-1404.
(6) Acts 1881; Burns 29-1501.
(7) Acts 1881 spc, sess.; Burns 29-2103.
(8) Acts 1852; Burns 44-201.
(9) Acts 1897; Burns 63-1302.
(10) Acts 1913; Burns 63-506.
(11) Acts 1907; Burns 63-1009.
(12) Acts 1927; Burns 11-302.
(13) Acts 1917; Burns 48-1407.
(14) Acts 1905; Burns 62-703.
(15) Acts 1925; Burns 10-4721.
(16) Acts 1852; Burns 29-105.
(17) Acts 1852; Burns 49-3503.
(18) Acts 1905; Burns 63-903.
(19) Acts 1909; Burns 50-201.

Official Bonds
(See also entries 221-222)

County

18. RECORD OF OFFICIAL BONDS, 1859--. 3 vols. (1-3). Record of bonds of county officials, showing date, amount of bond, and name and term of office. Indexed alph. by names of officials. Hdw. 600 pp. 18 x 13 x 3. Clk. vt.

19. OFFICIAL BOND INDEX RECORD, 1885--. 2 vols. (1-2). Index to official bond record volumes, showing name of official, and book and page numbers. Arr. alph. by names of officials. Hdw. 492 pp. 18 x 13 x 2 3/4. Clk. vt.

Township

20. RECORD OF CONSTABLE, JUSTICE OF PEACE, AND NOTARY PUBLIC BONDS, 1862-94. 2 vols. (1,B).

Transcripts of bonds of constables, justices of peace, and notaries public, showing date, name of party bonded, term of office, and amount of bond. Indexed alph. by names of officials. Hdw. 300 pp. 16 x 13 x 1½. Clk. vt.

For subsequent records, see entry 21.

Miscellaneous

21. RECORD OF MISCELLANEOUS BONDS, 1861--. 2 vols. (1-2).

Transcripts of miscellaneous bonds, including replevin, receiver's, and trustee's bonds, showing date, type of bond, names of official and surety, and amount. Indexed alph. by names of officials. Hdw. 580 pp. 18 x 13 x 2 3/4. Clk. vt.

22. MISCELLANEOUS BONDS, 1879--. 20 file boxes.

Original bonds of constables, trustees, justices of the peace, and notaries public, showing date, amount, names of official bonded and of surety; terms; and book and page numbers. Arr. chron. 10 x 4 x 16. Clk. vt.

Licenses

Marriage (see also entry 249)

23. MARRIAGE RECORD, 1859--. 28 vols. (1-28).

Record of applications for marriage licenses, showing date, names,

ages, addresses, occupations, and nationality of bride and groom; signatures; names of parents and witnesses; and birthplaces of parents. Indexed alph. by names of bridegrooms. Hdw. 670 pp. 18 x 13 x 3½. Clk. vt.

24. MARRIAGE RETURNS, 1905--. 16 file boxes.
Certificates of marriages as returned by parties performing ceremonies, showing names of bride, groom, witnesses, and of party performing ceremony; and date returned. Arr. chron. 10 x 4 x 16. Clk. vt.

Professional

25. RECORD OF PHYSICIAN'S LICENSE, 1885--. 2 vols.
Record of physician's licenses, showing date, name of applicant, address, name of medical college attended, and graduation date. Indexed alph. by names of physicians. Hdw. 100 pp. 14 x 8 x 3/4. Clk. off.

26. DENTIST LICENSE, 1907--. 1 vol.
Record of dentist's licenses, showing date, name and address of dentist, name of dental college attended, date graduated, and office location. Arr. alph. by names of applicants. Hdw. 100 pp. 14 x 9 x 1. Clk. off.

27. OPTOMETRIST'S LICENSE, 1907-24. 1 vol.
Record of optometrist's licenses, showing date, name of applicant, proposed place of business, and date of license. Indexed alph. by names of applicants. Hdw. 125 pp, 14 x 9 x 1. Clk. vt.

28. PHARMACIST'S APPLICATION RECORD, 1918--. 1 vol.

Record of applications to practice pharmacy, showing date, name of applicant and firm, business location and date application registered. Arr. alph. by names of applicants. Hdw. 120 pp. 16 x 12 x 1. Clk. off.

29. DRUGLESS PHYSICAIN'S LICENSE RECORD, 1916--. 1 vol.

Record of ostepatn's and chiropractor's licenses, showing name of applicant, place of business, and date registered. Arr. alph. by names of physicians. Hdw. 100 pp. 14 x 8 x 1. Clk. vt.

Business

30. APPLICATIONS FOR POULTRY DEALER'S LICENSE, 1932--. 1 file box.

Applications for poultry dealer's licenses, showing date, name of applicant, business address, and date license granted. Arr. chron. 4 x 10 x 14. Clk. vt.

31. JUNK DEALER'S LICENSE RECORD, 1905--. 2 vols.

Record of junk dealer's licenses, showing date, name of dealer, business address, and date granted. Arr. alph. by names of applicants. Hdw. 100 pp. 15 x 8 x ½. Clk. vt.

32. PETTY MONEY LENDER'S LICENSES, 1913-16. 1 vol.

Record of petty money lender's licenses, showing name of applicant, business addres, and date of license granted. Indexed alph. by names of applicants. Hdw. 100 pp. 14 x 9 x 3.4, Clk. vt.

Certificates

33. PARTNERSHIP RECORD, 1909--. 1 vol.

Copies of partnership certificates, showing date of certificate, names of members of firm, kind of business, address of business, and trade name. Indexed alph. by names of firms; and names of individuals. Hdw. 200 pp. 16 x 12 x 2. Clk. vt.

34. PATENT RIGHT RECORD, 1868-1914. 1 vol.

Record of United States patents granted Noble county residents, showing date, name of applicant, and description of patent. Indexed alph. by names of applicants. Hdw. 438 pp. 16 x 10 x 2. Clk. vt.

Registers

35. REGISTER OF OFFICERS, PUBLIC OFFICIALS, 1859--. 2 vols. (1-2). Records prior to 1859 destroyed by fire.

Official register of county officials, showing name of official, to what office elected, term of office, and date elected. Indexed alph. by names of officials. Hdw. 290 pp. 18 x 13 x 2 3/4. Clk. vt.

36. REGISTER OF TRAINED NURSE'S, 1905--. 1 vol.

Record of trained nurse's registered in county, showing name of nurse, address, and date registered. Arr. alph. by names of nurses. Hdw. 100 pp. 14 x 9 x 3/4. Clk. off.

37. CORPORATION REGISTER, 1877-96. 1 vol.

Register of corporations engaged in business in the county, showing date,

name of corporation, address of business, and nature of business. Indexed alph. by names of corporations. Hdw. 260 pp. 16 x 12 x 1¼. Clk. vt.

38. ENROLLMENT OF LATE SOLDIER'S, THEIR WIDOWS AND ORPHAN'S, 1886-90. 2 vols.

Record of deceased Civil War veterans and their widows and orphans, showing date, name of soldier, military record, army service, and history of widow and orphan. Indexed alph, by names of veterans. Hdw. 490 pp. 16 x 12 x 2½. Clk. vt.

For other military records, see entry 16.

Receipts and Disbursements

39. CLERK'S DAILY BALANCE, 1913--. 14 vols. 1917-24, missing.

Record of daily cash balances, showing date, amount of previous balance, amount received, disbursed, and deposited in the various depositories, and balance at close of days transactions. Arr. chron. Hdw. 450 pp. 12 x 10 x 2½. 13 vols., 1913-36, Clk. vt., 1 vol., 1937, Clk. off.

40. CASH BOOK, 1871--. 6 vols. (1-3,1-3). Title varies: Receipts and Disbursements.

Record of daily receipts and disbursements, showing date, names of payer and payee, and fund debited on credited, and balance. Arr. chron. Hdw. 200 pp. 15 x 16 x 2. Clk. vt.

IV. RECORDER

The recorder is a constitutional officer elected for a term of four years and is required to post bond. (1) No person is eligible to hold the office of recorder for more than eight years in any twelve-year period. (2) The inception date of this office in Noble County is 1836, the organization date of the county.

The title of this officer describes his functions: To make and preserve a public record of legal documents for officials and private persons as required by law. Of the many kinds of instruments recorded the more important are: Deeds, mortgages, and apprentices' indentures, (3) satisfactions, cancelations, and assignments of any kind, (4) releases, (5) mechanics' liens, (6) and leases. (7)

The recorder is also required to keep a record of articles of incorporation filed in his office, (8) and certificates of admission for foreign corporations to do business in Indiana. (9) There are also on file in the office of the recorder, records of cemetery deeds, (10) cemetery associations, (11) farm names, (12) and chattel mortgages. (13)

All the records are located in the courthouse.

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(1) 1 Rev. Stat. 1852; Acts 1901; Burns 49-3201.
(2) Const., art. 6, sec. 2.
(3) 1 Rev. Stat. 1852; Burns 49-3210.
(4) Acts 1905; Burns 49-3203.
(5) Acts 1881 spc. sess.; Burns 2-2519.
(6) Acts 1909; Burns 43-703.
(7) 1 Rev. Stat. 1852; Acts 1875, 1913, 1921, 1923; Burns 56-119.
(8) Acts 1929; Burns 25-219.
(9) Acts 1929; Burns 25-305.
(10) Acts 1925; Burns 21-223.
(11) 1 Rev. Stat. 1852; Burns 25-1520.
(12) Acts 1913; Burns 49-3236.
(13) 1 Rev. Stat. 1852; Acts 1897; Burns 33-301.

Deeds, Titles, and Grants

41. DEED RECORD, 1836--. 117 vols. (1-117).

Record of deeds, showing date of deed and date recorded, names of grantor and grantee, and description, location, and value of land. Indexed alph. by names of grantors. 1836-1901, hdw.; 1901--, typed. 650 pp. 18 x 12 x 3. Recr. off.

42. GENERAL INDEX TO DEEDS, 1836--. 28 vols. (1-13, 15-27, and 2 vols. lettered A to Z).

General index to deeds, showing location of deed, names of grantor and grantee, location and description of property, consideration, and date recorded. Arr. alph. by names of grantees and grantors. Hdw. 640 pp. 18 x 13 x 3. Recr. vt.

43. SHERIFF'S DEED RECORD, 1871--. 4 vols. (1-4).

Record of deed grants on property sold by sheriff on civil court orders, showing date, name of purchaser, description and location of property, and amount paid. Indexed alph. by names of grantees. Hdw. 371 pp. 18 x 12 x 3. Recr. vt.

For sales record, see entry 140.

44. TAX TITLE DEED RECORD, 1858--. 2 vols. (1-2).

Record of land sold by treasurer for unpaid taxes, showing description, location, and value of property, names of owner and purchaser, date of deed, date recorded, and date redeemable. Indexed alph. by names of purchasers. Hdw. 624 pp. 18 x 12 x 3. Recr. vt.

For prior records, see entry 41.

For tax sale record, see entry 210.

45. QUIET TITLE RECORD, 1912--. 4 vols. (1-4).
Record of court action in quieting title to property, showing names of plaintiff and defendant, dates quieted and recorded, and description, location, and value of property. Indexed alph. by names of plaintiffs. Typed. 575 pp. 18 x 12 x 3. Recr. vt.

46. PLAT (Federal Land Grant Record), 1839-1878. 1 vol.
Record of original federal land grants, showing name of purchaser; date, location, description, and value of land; and amount purchased. Arr. chron. Hdw. 250 pp. 12 x 8 x 2½. Recr. vt.

Plat Books

47. PLAT BOOK OF KENDALLVILLE, 1925-32. 1 vol.
Plat maps of Kendallville and additions, showing date and description of plat, streets, lot numbers, names of owner and additions, and by whom made. Arr. alph. by names of plats. Hdw. and typed. 78 pp. 18 x 12 x 1. Recr. vt.

48. PLAT BOOK OF NOBLE COUNTY, 1883-1929. 2 vols.
Plat maps of Noble County, showing description of cities, towns, and additions; location and description of lakes; by whom drafted; and date recorded. Arr. alph. by names of plats. Hdw. and typed. 300 pp. 28 x 20 x 2. Recr. vt.

49. RECORD OF PLAT AND FIELD NOTES, 1836-53. 1 vol.
Plat map of Noble County with added descriptive notes, showing county, townships, section lines, and numbers and sizes of sections. Arr. alph. by names of townships, and thereunder by section numbers. Hdw. 95 pp. 17 x 11 x 1. Recr. vt.

For subsequent records, see entry 48.

Mortgages and Releases

Real Estate

50. MORTGAGE RECORD, 1845--. 91 vols. (1-91). Records prior to 1845, destroyed by fire.

Record of mortgages, showing date, entry number, names of mortgagor and mortgagee, amount, description and location of land, and date of release. Indexed alph. by name of mortgagors. 1845-1901, hdw.; 1901--, typed. 600 pp. 18 x 13 x 3. Recr. vt.

51. GENERAL INDEX TO MORTGAGES, 1848--. 19 vols. (A-D, F-Q, 5, and 2 vols. not numbered).

General index to mortgages, showing date, names of mortgagor and mortgagee, numbers of book and page, and date recorded. Indexed alph. by names of mortgagors. Hdw. 250 pp. 20 x 14 x 2. Recr. vt.

Chattels

52. CHATTEL MORTGAGE MINUTE RECORD, 1935--. 1 vol.

Register of chattel mortgages, showing names of mortgagor and mortgagee, description and location of property, amount of mortgage, and dates due and recorded. Indexed alph. by names of mortgagors and mortgagees. Hdw. 600 pp. 18 x 13 x 3. Recr. vt.

53. CHATTEL MORTGAGE FILES, 1935--. 2 file boxes.

Chattel mortgages filed for recording, showing names of mortgagor and mortgagee, date, amount of mortgage, description and location of property, and date due. Arr. alph. by names of mortgagors. 14 x 5 x 5. Recr. off.

54. CHATTEL MORTGAGE RECORD, 1893-1935. 32 vols. (J-Q, V-Z, 27-45). 1903-13, missing.

Record of mortgages on personal property, showing date, names of mortgagor and mortgagee, amount of mortgage, description and location of property, and datesrecorded and due. Indexed alph. by names of mortgagors and mortgagees. Hdw. 320 pp. 20 x 17 x 2. Recr. off.

55. GENERAL INDEX TO CHATTEL MORTGAGES, 1909--. 3 vols. (1-3).

General index to chattel mortgage records, showing book and page numbers, date recorded, names of mortgagee and mortgagor, and kind of instrument. Arr. alph. by names of mortgagees and mortgagors. Hdw. 480 pp. 18 x 12 x 3. Recr. vt.

School Funds. (see also entries 178-79, 212-18)

56. SCHOOL FUND MORTGAGE RECORD, 1857--. 5 vols. (1-5).

Transcripts of school fund mortgage bonds, showing date, name of mortgagor, description and location of land, amount, and datesdue and of cancelation. Arr. alph. by names of mortgagors. 1857-1900, hdw.; 1900--, typed. 266 pp. 18 x 12 x 3. Recr. vt.

Releases

57. MORTGAGE RELEASES--CHATTEL, (Uncalled for), 1889-1901. 14 file boxes.

Original mortgage leases filed for recording, but uncalled for, showing date of release, names and addresses of mortgagor and mortgagee, description and location of property, and amount. Arr. chron. 12 x 10 x 5. Recr. vt.

Liens

58. MECHANIC'S LIEN RECORD, 1854-1885. 1 vol.
Record of liens taken on property to guarantee payment for services rendered, showing date, names of lienor and owner, location and description of property, and amounts of lien and satisfaction. Arr. alph. by names of lienors. Hdw. 290 pp. 15 x 12 x 1. Recr. vt.

For subsequent records, see entry 69.

59. MECHANIC'S LIENS-(Uncalled For), 1856-81. 10 file boxes (L-P, two sets).
Mechanics' unclaimed liens against property for services rendered, filed for recording and uncalled for, showing date, names of lienor and property holder, amount, and dates of recording and execution. Arr. chron. 12 x 10 x 5. Recr. vt.

Register of Legal Instruments

60. ENTRY BOOK, 1839--. 18 vols. (1-1½, 2-17).
Record of documents filed for permanent recording, showing date, serial number and type of document, names of principals, and recorder's fees. Arr. chron. Hdw. Condition fair. 260 pp. 15 x 12 x 2½. 17 vols., 1839-1930, Recr. vt.; 1 vol., 1930--, Recr. off.

61. RECORD OF WILLS AND COURT ORDERS, 1891--. 2 vols. (1-2).
Transcript record of testator's wills for distribution or disposal of property, showing dates of will and court order, names of testator and heirs, and location, description, and value of property. Arr. alph. by names of testators. Hdw. 592 pp. 18 x 12 x 3. Recr. vt.

62. REGISTER OF FARM NAMES, 1913-34. 1 vol.

Register of farm names officially recorded, showing date of registration; names of farm and owner, and location and description of land. Indexed alph. by names of farms. Hdw. 252 pp. 13 x 9 x 1½. Recr. vt.

63. RECORD OF INDENTURES, 1853-81. 1 vol.

Transcript record of apprenticeship contracts between parents or guardian and employer, showing date, names of parents or guardian and employer, agreement, and date recorded. Arr. chron. Hdw. 200 pp. 15 x 10 x 1. Recr. vt.

64. OFFICIAL BONDS, 1849--. 8 file boxes (H-K, two sets).

Original surety bonds posted by public officials, showing dates of bond, recording, and expiration; names of official and bondsman, and amount of bond. Arr. chron. 12 x 10 x 5. Recr. vt.

65. CHURCH PAPERS-(Uncalled For), 1881-1905. 7 file boxes (2 sets Q-S, and one volume lettered T).

Unclaimed original incorporation papers of church organizations, showing dates of incorporation and recording, names of organization and officers, and location and description of property. Arr. chron. 12 x 10 x 5. Recr. vt.

66. LODGE PAPERS-(Uncalled For), 1897-1903. 4 file boxes (2 sets, Y-Z).

Unclaimed incorporation papers of lodge organizations, showing dates incorporated and recorded, names of organization and officers, and object of lodge. Arr. chron. 12 x 10 x 5. Recr. vt.

67. AGREEMENTS-(Uncalled For), 1888-90. 9 file boxes (T, and 2 sets, U-X).

Unclaimed original papers of agreements between individuals and corporations, showing dates of execution and recording, names of individual and corporation, and stipulation and penalty for violation. Arr. chron. 12 x 10 x 5. Recr. vt.

Fee and Cash Book

68. RECORDER'S FEE AND CASH BOOK, 1893--. 17 vols.

Title varies: Recorder's Fee Book; Recorder's Cash Book. Record of fees for recording service, showing dates of recording and payment, name of payer, nature of instrument, and fees charged. Arr. chron. Hdw. 320 pp. 18 x 13 x 3. Recr. vt.

Miscellaneous Records

69. MISCELLANEOUS RECORD, 1854--. 16 vols. (1-16).

Record of miscellaneous instruments recorded in separate record, including mechanic's liens, bonds, contracts, articles of association, and constitutions and by-laws, showing date, names of principals to instrument, condition or term, and consideration, if any. Arr. chron. 1854-Jan. 15, 1903, hdw.; Jan. 16, 1903--, typed. 500 pp. 18 x 13 x 3. Recr. vt.

70. GENERAL INDEX TO MISCELLANEOUS RECORDS, 1854--. 4 vols. (1-4).

General index to miscellaneous records, showing date, names of principals, kind of instrument, and book and page numbers. Arr. alph. by names of principals. Hdw. 350 pp. 20 x 15 x 3. Recr. vt.

V. CIRCUIT COURT

The circuit court was created by the Constitution of 1816, and recreated by the Constitution of 1851. (1) The judge of the circuit court is elected by the people of the circuit and serves for a term of six years. (2) The inception date of this office in Noble County is 1836, the organization date of the county. The thirty-third circuit comprises Noble and Whitley Counties.

The court has general local jurisdiction of law, equity, and criminal cases, and actions for divorce. It has original jurisdiction of the settlement of decedent's estates and guardianships and all other causes, matters, and proceedings. It has such appellate jurisdiction as may be conferred by law. (3)

All the records are located in the courthouse.

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(1) Const., art. 7, sec. 1.
(2) Const., art. 7, sec. 9.
(3) Acts 1881; Burns 4-303.

Civil Causes

71. CIVIL CASES, 1858--. 385 file boxes.
Papers pertaining to civil cases, showing date, case number; title of cause; book, page and file numbers; and disposition of papers. Arr. by file numbers. 10 x 4 x 16. Clk. vt.

72. CIVIL AND CRIMINAL CASES, 1859--. 9 vols. (1-7,1-2).
Civil and criminal cases. Contains: Civil Cases, entry 73; Criminal cases, entry 93. Arr. chron. 1859-1903, hdw.; 1903--, typed. 800 pp. 12 x 12 x 7. Clk. vt.

73. CIVIL CASES, 1859--. In Civil and Criminal Cases, entry 72. Record of civil and criminal causes, showing date, names of plaintiff, and defendant, title of case, action, docket date, and disposal.

74. INSANE RECORD, 1867-1927. 5 vols. (2-4, and 2 vols. not numbered).

Record of petitions for commitment of insane, showing date; names of patient, physician, and witnesses; and court order. Indexed alph. by names of patients. Hdw. 500 pp. 18 x 13 x 3. Clk. vt.

75. PETITION AND RECORD, (Naturalization), 1859-1929. 4 vols. (1-4).

Record of petitions of aliens for naturalization papers, showing date, name of petitioner, age, address, birthplace, date of arrival in U. S.A., and sworn statement. Indexed alph. by names of petitioners. Hdw. 200 pp. 15 x 12 x 1½. Clk. vt.

Civil Proceedings

Entry (See also entries 96-96)

76. ENTRY DOCKET, 1859-1913. 7 vols. (1-7).

Entry docket of court cases. Contains: Entry Docket, Civil, entry 77; Entry Docket, Criminal, entry 95. No index. Hdw. 293 pp. 18 x 13 x 3. Clk. vt.

For subsequent records, see entry 47d.

77. ENTRY DOCKET, CIVIL, 1859-1913. In Entry Docket, entry 76. Record of cases entered for trial in court, showing names of parties to action, nature of cause, and dates filed and set for trial.

78. ENTRY AND ISSUE DOCKET AND FEE BOOK, 1913--. 24 vols. (8-24). Entry and issue docket or cases and fee record. Contains: Entry and Issue Docket and Fee Book, Civil, entry 79; Entry and Issue Docket and Fee Book, Criminal, entry 96. Indexed alph. by names of plaintiffs and defendants. Hdw. 293 pp. 18 x 13 x 3. Clk. vt.

79. ENTRY AND ISSUE DOCKET AND FEE BOOK, CIVIL, 1913--. In Entry and Issue Docket and Fee Book, entry 78. Record of civil cases, showing names of plaintiff and defendant, nature of cause, proceedings, fees, and costs.

Trial (See also entries 97-128)

80. ORDER BOOK, 1859--. 71 vols. (1-71). Order book of court cases. Contains: Order Book, Civil, entry 81; Order Book, entry 97. Indexed alph. by names of plaintiffs and defendants. 1859-May 1904, ndw.; 1904--, typed. 500 pp. 18 x 13 x 3. Clk. vt.

81. ORDER BOOK, CIVIL, 1859--. In Order Book, entry 80. Complete record of civil cases, showing names of plaintiff and defendant, cause, numbering, nature of action, and court proceedings.

Disposition (See also entries 98,99,129-130)

82. JUDGMENT DOCKET, 1859--. 16 vols. (1-16). Record of judgments. Contains: Judgment Docket, Civil, entry 83; Judgment Docket, Criminal, entry 98. Indexed alph. by names of defendants. Hdw. 365 pp. 18 x 13 x 2½. Clk. vt.

83. JUDGMENT DOCKET, CIVIL, 1859--. In Judgment Docket, entry 82.

Record of judgments rendered, showing date, names of plaintiff, defendant, and judgment debtor; and amount.

84. COMPLETE RECORD, 1859--. 28 vols.

Complete record of cases. Contains: Complete Record, Civil, entry 85; Complete Record, Criminal, entry 99. Indexed alpn. by names of plaintiffs and defendants. 1859-April 1901, ndw.; May 1901--, typed. 500 pp. 18 x 13 x 3. Clk. vt.

85. COMPLETE RECORD, CIVIL, 1859--. In Complete Record, entry 84.

Final record of all cases, showing date; names of plaintiff, and defendant; case number; and disposal.

Executions (See also entries 131-136)

86. EXECUTION DOCKET, 1859--. 9 vols. (1-9).

Record of executions of court judgments, showing names of plaintiff, defendant, attorneys, and judgment debtor; amount of judgment; and case. Indexed alph. by names of plaintiffs and defendants. Hdw. 550 pp. 18 x 13 x 3. Clk. vt.

87. EXECUTIONS, 1858--. 48 file boxes.

Writs of execution, showing date; names of defendant, and attorneys; return of officer, cost, and fees. Arr. chron. 10 x 4 x/6. Clk. vt.

88. LIS PENDENS, NOTICES, 1877--. 1 vol.

Record of sheriff's notices of attachments or levies, showing date, names of plaintiff and defendant, case number, and description and location of property attached. Indexed alph. by names of plaintiffs. Hdw. 300 pp. 18 x 13 x 3. Clk. vt.

89. LIS PENDENS, COMPLAINTS, 1879--. 1 vol.

Record of complaints filed against property owners in foreclosure proceedings, showing date, names of plaintiff and defendant, and nature of complaint. Indexed alph. by names of plaintiffs. Hdw. 590 pp. 18 x 13 x 3. Clk. vt.

90. LIS PENDENS, SHERIFF'S CERTIFICATE OF SALE, 1882--. 2 vols. (1-2).

Record of certificates issued by sheriff on court order of sale, showing date; names of plaintiff, defendant, and judgment debtor; description and location of property; and amount of sale. Indexed alph. by names of plaintiffs and defendants. Hdw. 590 pp. 18 x 13 x 3. Clk. vt.

91. PRAECIPE BOOK, 1859--. 5 vols. 1879-85, and 1898-1919, missing.

Record of court orders in executions of judgments, showing names of plaintiff, defendant, and attorneys; and amount of judgment and costs. Indexed alph. by titles of cases. Hdw. 300 pp. 15 x 12 x 1½. Clk. vt.

92. SUPPORT DOCKET, 1913--. 2 vols. (1-2).

Record of court orders in support cases, showing date; names of plaintiff, defendant, attorneys and judgment debtor; case number; and title. Indexed alph. by names of plaintiffs and defendants. Hdw. 316 pp. 16 x 12 x 2½. 1 vol., 1913-36, Clk. vt.; 1 vol., 1937--, Clk. off.

Criminal Causes

93. CRIMINAL CASES, 1859--. In Civil and Criminal Cases, entry 72.

Record of criminal causes, showing date, names of plaintiff and defendant, title of case, action, docket date, and disposal.

94. INDICTMENT RECORD, 1860--. 7 vols. (1-7).

Transcript record of indictments, showing date; names of plaintiff defendant, and attorneys; nature of offence; and sentence of court. Indexed alph. by names of defendants. 1860-Sept. 30,1903, hdw.; Oct. 1, 1903--, typed. 600 pp. 18 x 13 x 3. Clk. vt.

Criminal Proceedings

Entry (see also entries 76-79)

95. ENTRY DOCKET, CRIMINAL, 1859-1913. In Entry Docket, entry 76.

Record of criminal cases entered for trial, showing names of parties to action, nature of cause, and dates filed and set for trial.

96. ENTRY AND ISSUE DOCKET AND FEE BOOK, CRIMINAL, 1913--.

In Entry and Issue Docket and Fee Book, entry 98.

Record of cases, showing entry of case, date filed, names of plaintiff and defendant, issues, and fees.

Trial (see also entries 80-81)

97. ORDER BOOK, CRIMINAL, 1859--. In Order Book, entry 80.

Complete record of criminal cases, showing names of plaintinff and defendant, cause number, nature of action, and court proceedings.

Disposition (see also entries 82-85,129-130)

98. JUDGMENT DOCKET, CRIMINAL, 1859--. In Judgment Docket, entry 82.

Record of judgments rendered, showing date; names of plaintiff, defendant, and judgment debtor; and amount of judgment.

99. COMPLETE RECORD, CRIMINAL, 1859--. In Complete Record, entry 84.

Final record of all cases, showing date, names of plaintiff and defendant, case number, proceedings of court, and disposition.

Probate Causes

Estate Cases

100. PROBATE CASES, 1859--. 310 file boxes.

Papers pertaining to causes, in probate including administrators reports of estate, management, partition papers, statements of balances

in estates, bonds of executors, letters of administration, allowances, petitions of executions, claims, inventories, and sale bills. No index. 10 x 4 x 16. Clk. vt.

101. WILL RECORD, 1854--. 10 vols. (1-10).

Transcripts of wills offered to probate, showing date; names of decedent, heirs, and witnesses; value of estate; and terms of will. 1854-1903, hdw.; 1903--, typed. Hdw. 293 pp. 18 x 13 x 2 3/4. Aud. vt.

102. WILLS, 1880--. 24 file boxes.

Original wills probated and recorded, showing names of deceased, heirs, and executors; value and location of estate; and details of legacy. Arr. chron. 10 x 4 x 16. Clk. vt.

103. CLERK'S REPORT-WILLS PROBATE, 1881-86. 2 vols.

Clerk's record of wills entered for probate, showing date; and names of deceased, heirs, and administrator, or executor. Indexed alph. by names of deceased. Hdw. 588 pp. 18 x 13 x 3. Clk. vt.

104. RECORD OF ADMINISTRATOR'S, GUARDIANS, AND EXECUTOR'S BONDS TO SELL REAL ESTATE, 1866-1934. 2 vols. (1-2).

Record of additional bonds posted by administrators, guardians, and executors, directed by court to sell real estate in disposal of probate cases, showing date, names of estate and surety, amount of bond, and legal decription of property. Indexed alph. by names of parties bonded. Hdw. 300 pp. 18 x 13 x 2½. Clk. vt.

105. RECORD OF ADMINISTRATOR'S, GUARDIAN'S, AND EXECUTOR'S REPORTS, 1871--. 24 vols. (1-24).

Record of reports of guardians, executors, and administrators, showing date, name of estate, itemized statement of receipts and disbursements, and balance in account. Indexed alph. by names of officials. 1871-1903, hdw.; 1903--, typed. 600 pp. 18 x 13 x 3. Clk. vt.

106. RECORD OF CLERK'S REPORT OF ISSUING LETTERS OF ADMINISTRATION, 1881-86. 2 vols.

Record of letters of authority issued to administrators, showing date, name of estate, amount pf bond, estimate, and affidavit as to value of estate. Indexed alph. by names of administrators. Hdw. 588 pp. 18 x 13 x 3. Clk. vt.

107. ADMINISTRATOR'S BOND, 1859--. 5 vols. (1-5).

Record of letters filed with court, and bonds posted by parties qualifying as administrators of estates, showing date; names of estates and administrators; amount of bond; and description of estate. Indexed alph. by names of estates. Hdw. 588 pp. 18 x 13 x 3. Clk. vt.

108. RECORD OF GUARDIAN'S BONDS, 1859--. 5 vols. (1-5).

Record of bonds posted by guardians, showing date; names of surety, guardian and ward; amount of bond, term, and conditions. Indexed alph. by names of guardians. Hdw. 588 pp. 18 x 13 x 3. Clk. vt.

109. EXECUTOR'S BONDS, OATHS, AND LETTERS, 1859--. 4 vols. (1-4).

Record of bonds posted by parties qualifying as executors of estates, showing names of surety and executors; amount of bond; and description of estate. Indexed alph. by names of executors. Hdw. 588 pp.

110. INVENTORY RECORD, 1854--. 13 vols. (1-13).

Record of personal property of estates, showing date, name of deceased, inventory, and total value. Indexed alph. by names of decedents. Hdw. 500 pp. 18 x 13 x 3. Clk. vt.

111. SALE BILL RECORD, 1858--. 6 vols.(1-6).

Record of sale of personal property by administrator in settlement of estates, showing date; names of decedent, purchaser, and administrator; list of items sold, amount, terms of sale, and total sales. Indexed alph. by names of decedents. 1858-1903, hdw.; 1903--, typed. 555 pp. 18 x 13 x 3. Clk. vt.

Probate Proceedings

112. ESTATE ENTRY, CLAIM AND ALLOWANCE DOCKET, 1859--. 17 vols. (1-17).

Record of claims against estates, showing date, names of estate and claimant, amount, and nature of claim. Indexed alph. by names of claimants. Hdw. 520 pp. 18 x 13 x 3. Clk. vt.

113. PARTITION RECORD, 1859--. 11 vols. (1-11).

Record of suits in partition of estate, showing names of plaintiff and defendant; description and location of property involved; proceedings; and decree. Indexed alph. by names of plaintiffs. Hdw. 500 pp. 18 x 13 x 3. Clk. vt.

114. TRANSFER BINDER-ESTATE, 1859--. 3 vols. (1-3).

Docket, showing date; names of estate, decedent, administrator, and surety; term of court; amount of bond; minutes of procedure; and

disposition of case. Arr. chron. 1859-1909, ndw.; 1909--, typed. 800 pp. 12 x 12 x 7. Clk. vt.

115. GUARDIANSHIP DOCKET, 1859--. 1 vol.

Record of guardiansnips, showing date, names of guardians and wards, proceedings in court, and disposition of court. Arr. chron. Hdw. 700 pp. 12 x 12 x 6. Clk. vt.

116. PROBATE DOCKET, 1883-1911. 36 vols.

Record of cases, showing date; names of estate, guardian, plaintiff, and defendant; case number; court proceedings, and disposition of case. Arr. chron. Hdw. 200 pp. 16 x 13 x 1. Clk. vt.

117. PROBATE TRIALS, 1912--. 1 vol.

Record of case brought to trial, showing date; names of plaintiff and defendant, and attorneys; nature of case; court proceedings; and disposal. Arr. chron. Hdw. 1090 pp. 12 x 12 x 7. Clk. vt.

118. ORDER BOOK, PROBATE, 1860--. 43 vols. (1-43).

Complete record of cases brought to trial, snowing date; names of plaintiff, defendant, decedent, neirs, attorneys, administrator, and executor; court proceedings, and disposition of case. Indexed alpn. by names of decedents. 1860-1904, ndw.; 1904--, typed. 500 pp. 18 x 13 x 3½. Clk. vt.

Juvenile Proceedings

119. JUVENILE ORDER BOOK, 1909--. 1 vol.

Record of proceedings and orders of court in juvenile cases, showing names of juvenile, nature of offense, affidavits of witnesses, and

disposition of case. Indexed alph. by names of juveniles. Typed. 530 pp. 16 x 12 x 3. Clk. vt.

Bonds

120. RECOGNIZANCE BOND, 1882--. 2 vols.

Record of bonds posted to guarantee appearance of defendant in court, showing date; names of defendant, surety, and attorneys; nature of charge; and signatire of sheriff. Indexed alph. by names of defendants. Hdw. 588 pp. 18 x 13 x 3. Clk. vt.

Jury Papers

121. JUROR'S CERTIFICATES, 1859-86. 3 vols.

Stubs of certificates issued to jurors, showing date, name of juror, days served, mileage allowance, and amount of fee. Arr. chron. Hdw. 200 pp. 15 x 12 x 1. Clk. vt.

122. CIRCUIT COURT JUROR'S RECORD, 1882--. 2 vols. (1-2).

Record of citizens impanelled for jury duty, showing date; and name and address of juror. Arr. chron. Hdw. 330 pp. 14 x 9 x 1½. 1 vol., 1882-1934, Clk. vt.; 1 vol., 1935--, Clk. off.

Fee and Casn Records

123. REGISTER OF FEES AND FUNDS HELD IN TRUST, 1913--. 4 vols. (9-12).

Record of funds and fees in trust by court order, showing date; names of estate, heirs, administrator or executors; and fund, expenditures, and balance. Indexed alph. by names of estates. Hdw. 588 pp. 18 x 13 x 3. Clk. vt.

124. FEE BOOK, 1859-1914. 34 vols. (1-28,A-F).
Record of fees collected, showing date, name of payer, amount, case number, and court term. Indexed alph. by titles of cases. Hdw. 300 pp. 16 x 12 x 2. Clk. vt.

For subsequent records, see entry 78.

125. CRIMINAL FEE BOOK, 1922--. 2 vols. (1-2).
Record of fees collected, showing date, names of plaintiff and defendant, charge, sentence, page and book references, disposal of case, and amount of fee. Indexed alph. by names of defendants. Hdw. 580 pp. 16 x 12 x 3. Clk. vt.

126. RECORD OF FINES AND FORFEITURES, 1909-1913. 1 vol.
Record of fines and forfeitures, showing date, name of payer, amount, case, number, and title. Arr. alph. by names of judgment debtors. Hdw. 256 pp. 18 x 14 x 1½. Clk. vt.

127. REGISTER OF WITNESS AND OTHER FEES, 1861-1912. 8 vols. (1-8).
Record of fees collected, showing date; names of plaintiff, defendant, and judgment debtor; amount, and total fees collected. Indexed alph. by names of judgment debtors. Hdw. 588 pp. 18 x 12 x 3. Clk. vt.

VI. COMMON PLEAS COURT

The common pleas court was established by an act of 1852, effective in Noble County in 1853. The judge was elected for a term of four years. (1)

The court had jurisdiction in matters relating to probate of wills; appointment of guardians for persons of unsound mind and other disabilities; in matters relating to executors and administrators; (2) in civil matters ranging from fifty to one thousand dollars, except in cases of slander, libel, breach of marriage contract, and an action on an official bond, or where the title of real estate was in issue; (3) and criminal jurisdiction in cases which were not felonies, except those triable by the justice of the peace. (4)

At the time of the creation of this court, cases pending which came under the new jurisdiction, were transferred from the circuit court to the common pleas court. Because of the inadequacies of this court, it was abolished in 1873 and the jurisdiction was transferred to the circuit court. Pending cases continued to be entered in common pleas records until completion of the suits. (5)

All the records are located in the clerk's vault in the courthouse.

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(1) 2 Rev. Stat. 1852, pt. 1, ch. 5, sec. 1.
(2) 2 Rev. Stat. 1852, pt. 1, ch. 8, sec. 4.
(3) 2 Rev. Stat. 1852, pt. 1, ch. 8, sec. 11.
(4) 2 Rev. Stat. 1852, pt. 1. ch. 8, sec. 14.
(5) Acts 1873, ch. 29, sec. 80.

Court Proceedings
(See also entries 75-76,95-99)

128. COURT DOCKET, 1859-1898. 4 vols. (1-4).
Docket of cases tried, snowing date, names of plaintiff, defendant, and attorneys; case number, proceedings of court, action, issue, and disposition of case. Arr. chron. Hdw. 420 pp. 18 x 13 x 2 3/4.

129. JUDGMENT DOCKET, 1859-73. 3 vols. (1-3).
Record of all judgments, showing date; names of plaintiff, defendant, attorneys, and judgment debtor; amount, and receipts for money paid to clerk in settlement of judgment. Arr. chron. Hdw. 588 pp. 18 x 13 x 3.

130. JUDGMENT INDEX, 1855-1873. 1 vol.
Index to judgments, showing date, name of judgment debtor, amount, book and page numbers of docket, and receipt in settlement of judgment. Arr. alph. by names of judgment debtors. Hdw. 540 pp. 18 x 13 x 3.

VII. SHERIFF

The sheriff is a constitutional officer elected for a term of two years. He must give a bond to insure faithful performance of his duties, and is required to take the usual oath of office. (1) No person is eligible to hold the office of sheriff for more than four years in any period of six years. (2) Prior to the Constitution of 1851 the office of sheriff functioned by virtue of the Constitution of 1816. (3) The inception date of this office in Noble County is 1836, the organization date of the county.

The sheriff is the conservator of peace within Noble County. He may arrest without process all persons, who within his view commit any crime or misdemeanor, and hold them in custody during investigation of the cause of such arrest. He is required to suppress all breaches of the peace and has authority to call to his aid the power of the county; pursue and commit to jail all felons; maintain and preserve order in the courts of the county except justice of the peace courts. He also maintains the jail and takes care of the prisoners confined in it. (4) It is his duty to protect persons in danger of possible lynchings. (5) He makes arrests of all persons on indictments, warrants, affidavits, and upon information received from the prosecutor or the court, and commits them to jail. (6)

As a court officer of Noble County he is required to make service of all process. (7) He sells mortaged property on foreclosure proceedings; (8) executes deeds to real estate sold on executions; (9)

conveys persons committed to state charitable, correctional, or penal institutions; (10) and attends sessions of the county council (11) and the county commissioners, (12) and executes their orders.

All the records are located in the sheriff's office in the courthouse.

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(1) 2 Rev. Stat. 1852; Burns 49-2801.
(2) Const., art. 6, sec. 2.
(3) Const., 1916, art. 4, sec. 25.
(4) 2 Rev. Stat. 1852; Burns 49-2802.
(5) Acts 1905; Burns 10-3310.
(6) Acts 1905; Burns 9-1001.
(7) 2 Rev. Stat. 1852; Burns 49-2803.
(8) Acts 1881 spc. sess.; Burns 3-1819.
(9) Acts 1881 spc. sess.; Burns 2-4101.
(10) Acts 1905; Burns 9-2232.
(11) Acts 1899; Burns 26-510.
(12) 1 Rev. Stat. 1852; Burns 26-611.

Executions and Reports
(See also entries 86-92)

131. SHERIFF'S EXECUTION DOCKET, 1897--. 3 vols. (2-4).

Record of court orders executed by sheriff, showing date, names of plaintiff, defendant, and judgment debtor; amount, costs, and sheriff's return. Indexed alph. by names of plaintiffs and defendants. Hdw. 300 pp. 18 x 13 x 2½.

132. SHERIFF'S CIVIL DOCKET, 1861--. 10 vols. 1 vol., 1861-1891, [illegible] labeled, Register of Sheriff's Warrants.

Record of court writs issued to sheriff, showing date, names of plaintiff, defendant, and judgment debtor; court order, nature of writ, and amounts of fees and costs. Indexed alph. by names of plaintiffs. Hdw. 400 pp. 18 x 12 x 2½.

133. SHERIFF'S DOCKET-STATE CASES, 1909. 1 vol.
Record of writs issued to and served by sheriff, showing dates received, served, and returned; names of plaintiff, defendant, and judgment debtor; and amount of fee. Arr. chron. Hdw. 300 pp. 18 x 12 x 1½.

134. SHERIFF'S DOCKET-COMMON PLEAS, 1861-1879. 2 vols.
Record of court writs issued to the sheriff for execution, showing dates served and paid; names of plaintiff, defendant, and judgment debtor; type of writ; and amount of fee. Arr. by case nos. Hdw. 350 pp. 16 x 11 x 2.

135. SHERIFF'S DOCKET OF SUBPOENA, 1887--. 2 vols. (1-2).
Record of subpenas issued by the court to sheriff to be served, showing date returned; names of judgment debtor and court; title of cause; and case number. Arr. chron. Hdw. 350 pp. 16 x 12 x 2.

136. JURY SUMMONS, 1934--. 1 file box.
Lists of jurors summoned for service, showing date served, name of juror, address, days served, mileage allowed, term of court, and amount paid, Arr. chron. 11 x 15 x 11.

137. JAIL REGISTER, 1880--. 4 vols. (1-4).
Record of prisoners confined in county jail, showing dates of commitment and release; name of prisoner; offense; and term and amount of bond. Arr. chron. Hdw. 388 pp. 17 x 14 x 1¼.

138. COMMITMENT PAPERS, 1883--. 4 file boxes.
File of court orders to sheriff to commit prisoners, showing date of order, name of defendant, offense, term of sentence, and signature of judge. Arr. chron. 11 x 5 x 11.

139. BONDS, 1925--. 3 file boxes.
File of bonds provided by officials in performance of duties ordered by court, showing date of bond, names of principal and sureties; purpose; amount, and attest. Arr. chron. 11 x 5 x 11.

140. SHERIFF'S CERTIFICATE OF SALE, 1891--. 5 file boxes.
Sheriff's certificates of sales, showing date of sale, names of plaintiff and defendant; location and description of property; and amounts of judgment, costs, and interest. Arr. chron. 11 x 5 x 11.

For sheriff's deed record, see entry 43.

141. RECORD OF AUTO ACCIDENTS, 1934--. 1 file box.
Reports of automobile accidents, showing names and addresses of persons involved; make of car; license number; and detailed report of and location of accident. Arr. chron. 11 x 5 x 11.

142. RECEIPTED BILLS, 1930--. 2 file boxes.
Receipts for materials and supplies bought and paid for by sheriff, showing date of purchase, name of vendor, kind of goods bought, and amount. Arr. chron. 11 x 5 x 11.

143. RECORD OF APPLICATIONS TO SELL FIREARMS, 1935--. 1 vol.
Record of dealers' applications to sell firearms, showing date, name of applicant, address, business location, and dates application granted and license issued. Arr. chorn. Hdw. 100 pp. 14 x 9 x $\frac{1}{2}$.

144. RECORD OF SALE OF FIREARMS, 1935--. 1 file box.
Reports from dealers of the sale of firearms, showing name of purchaser, address, birthplace, occupation, description of weapon, make, caliber, model and number, date of sale, signatures of purchaser and dealer, and address of dealer. Arr. chron. 11 x 5 x 11.

145. RECEIVER'S INVOICES OF INSOLVENT STOCKS, 1937--. 1 file box.

Inventory of insolvent stocks to be sold by receivers, showing date, name and place of business, detailed listing of stock, value of stock, name of receiver, date appointed, report of receivor, and signature. Arr. chron. 11 x 5 x 11.

146. DEPARTMENT OF SAFETY OF INDIANA STATE POLICE-POLICE BULLETINS, 1935--. 1 file box.

Confirmation bulletins of Indiana State Police of radio broadcasts, showing date, nature of crime, information wanted by police, and name of radio station sending the broadcast. Arr. chron. 14 x 9 x 4.

147. POULTRY DEALER'S RECORD AND REPORT TO SHERIFF, 1934--. 1 file box and 1 bundle.

Poultry dealers' reports, showing date, name of dealer, business address, name of party from whom poultry was bought, date bought, number of fowls, breed and identification marks of poultry bought, and signatures of buyer and seller. Arr. chron. Bundle, 8 x 12 x 2 3/4; file box, 12 x 5 x 12.

Fee and Cash Records

148. SHERIFF'S CASH BOOK, 1927--. 1 vol.

Record of cash receipts and disbursements, showing date, cause number, volume and page, names of payer and payee, nature of service, and total amount. Arr. chron. Hdw. 230 pp. 18 x 13 x 2¼.

149. SHERIFF'S MISCELLANEOUS RECORD OF FEES, 1893--. 1 vol.
Record of miscellaneous service fees collected, showing date and nature of service; name of payer, amount, and date of payment. Arr. chron. Hdw. 450 pp. 16 x 11 x 2½.

150. SHERIFF'S FOREIGN FEE DOCKET, 1909--. 1 vol.
Record of fees collected for services in cases originating outside of Noble County, showing name of county, date, names of parties served, nature of service, origin of order, mileage and fees, and total costs. Indexed alph. by names of payers. Hdw. 300 pp. 16 x 12 x 2½.

151. SHERIFF'S REGISTER OF FEES, 1893-95. 1 vol.
Record of fees and costs collected in civil causes, showing cause number, names of persons involved, nature of cause, dates of service and return; mileage, fees and costs, total charges, and date paid. Arr. chron. Hdw. 400 pp. 18 x 12 x 2½.

For subsequent records, see entry 148.

152. SHERIFF'S MILEAGE RECORD, 1929--. 1 vol.
Record of sheriff's mileage, showing date, name of party served, summons number, title of court, mileage, and total amount of costs. Arr. chron. Hdw. 400 pp. 14 x 9 x 1 3/4.

Maps

153. NOBLE COUNTY, 1928. 1 map.
Political and communications map, showing townships, sections, ranges, cities and towns, railroads, interurbans, highways and roads, rivers, streams and lakes. Drawn by Harry Mortorff, county surveyor. Blueprint. Scale, 3/4" to 1 mile. 20 x 24.

154. NOBLE COUNTY, 1931. 1 map.

Political and communications map, showing townships, sections, ranges, cities and towns, railroads, interurbans, highways, roads, rivers and lakes. Drawn by Harry Mortorff and H. B. Haynes, surveyors. Photostat. Scale, 2" to 1 mile. 44 x 55.

VIII. CORONER

The coroner is a constitutional officer elected for two years without restriction on reelection. (1) He is required to post bond not exceeding five thousand dollars nor less than one thousand dollars. (2) The office was created before 1851 by virtue of the Constitution of 1816. (3) The inception date of this office in Noble County is 1836, the organization date of the county.

The coroner is required to investigate deaths by violence, by accident, and of suspicious nature, and to determine the cause and manner of death. He holds inquests without a jury, (4) and may subpena witnesses and employ a physician to make a postmortem examination, (5) filing his report and verdict with the clerk of the circuit court. (6) He is a peace officer with the same powers as the sheriff, (7) and acts as sheriff in event of absence, vacancy, personal interest, or incapacity of that officer, (8) and serves warrants on the sheriff if necessary. (9)

All the records are located in the courthouse.

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(1) Const. 1851, art. 6, sec. 2.
(2) 2 Rev. Stat. 1852; Acts 1933; Burns 49-2901.
(3) Const. 1816, art. 4, sec. 25.
(4) 2 Rev. Stat. 1852; Acts. 1871, 1879 spc. sess.; Burns 49-2904.
(5) 2 Rev. Stat. 1852; Burns 49-2906.
(6) 2 Rev. Stat. 1852, Acts 1879 spc. sess.; Burns 49-2909.
(7) 2 Rev. Stat. 1852; Acts 1933; Burns 49-2901.
(8) 2 Rev. Stat. 1852; Burns 49-2902.
(9) 2 Rev. Stat. 1852; Burns 49-2903.

155. CORONER'S RECORD, 1935--. 2 vols.

Record of cases of sudden or accidental deaths investigated by coroner, showing date and place of death; name, residence, and physical description of deceased; testimony of witnesses; and coroner's verdict. Arr. alph. by names of deceased. Hdw. 240 pp. 16 x 15 x 2½. Cor. pvt. off., Dr. Myson Hutchins' residence, Kendallville, Ind.

156. INQUESTS, 1919--. 5 file boxes.

Results of coroner's inquests, showing name of deceased, time and place of death, testimony of witnesses, and coroner's verdict. Arr. chron. 10 x 16 x 4½. Clk. vt.

IX. PROSECUTING ATTORNEY

The prosecuting attorney is a constitutional officer, elected in each judicial circuit for a term of two years. (1) He is required to post bond to be approved by the judge of the circuit court and filed with the clerk. (2)

Prior to the Constitution of 1851, the office of prosecuting attorney existed by virtue of an act of 1831. A prosecuting attorney for each judicial circuit was chosen by a joint ballot of the senate and house of representatives. (3) The inception date of this office in Noble County is 1836, the organization date of the county.

It is the duty of the prosecuting attorney to inquire into the commission of any felony or misdemeanor received on information. (4) He conducts all prosecutions for felonies and misdemeanors in Noble County, all suits on forfeited recognizances, resists applications for changing names, protects interests of all persons of unsound mind, superintends on behalf of the county any of its trust funds, and defends all suits in which the same may be interested. (5)

The prosecuting attorney may take acknowledgments to deeds or other instruments in writing, administer oaths, protest notes and checks, takes depositions of witnesses, and perform any duty now conferred on a notary public.

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(1) Const., art. 7, sec. 11; 2 Rev. Stat. 1852; Burns 49-2501.
(2) 2 Rev. Stat. 1852; Burns 49-2502.
(3) Rev. Laws 1831, ch. 10, sec. 1.
(4) 2 Rev. Stat. 1852; Burns 49-2503.
(5) 2 Rev. Stat. 1852; Burns 49-2504.
(6) Acts 1919; Burns 49-2507.

No records could be found.

X. ASSESSOR

The officer of assessor was created by an act of 1891. (1) This officer is elected for a four-year term, there being no prohibition against successive terms. Qualifications are established by law; He must be a continuous freeholder of Noble County for not less than four years prior to the date of his election, and he must post a five thousand dollar bond, with two or more good freehold sureties approved by the auditor, who also administers the oath of office. His work is under the direction of the state board of tax commissioners, and he may be removed by that board, after a hearing, for incompetency, neglect of duty, or misconduct in office. (2)

The duties of the assessor are: To examine carefully the tax duplicates, to instruct and advise the township assessors, to review their returns, to assess omitted real and personal property, to appraise estates for inheritance taxes, to report to the state board any delinquencies of township assessors, (3) to examine public records,. (4) and to act a value upon intangiblies for taxation. (5) He is ex-officio member and president of the Noble County board of review. (6)

The records are located in the auditor's vault in the courthouse.

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(1) Acts 1891, ch. 99, sec. 112.
(2) Acts 1919; Burns 64-1101.
(3) Acts 1919; Burns 64-1102.
(4) Ibid.
(5) Acts 1935; Burns 64-905.
(6) Acts 1919, 1920 spc. sess.; Burns 64-1201.

157. ASSESSOR'S ABSTRACT BOOK, 1852--. 1 vol.

Description of all town lots and farm lands of county, showing location and description of lots and land, range, and section. Arr. chron. Hdw. 135 pp. 16 x 8 x 1.

XI. BOARD OF REVIEW

By virtue of an act of 1919, Noble County has a board of review for the annual review of assessments and the equalization of valuation of real and personal property. The board is composed of the assessor, treasurer, and auditor, ex officio, and two freeholders of opposite political parties, appointed annually by the judge of the circuit court. The assessor is president and the auditor is secretary of the board. (1)

From 1881 to 1891 the duties of reviewing and equalizing tax assessments were performed by a county board of equalization consisting of the county commissioners and four freeholders appointed by the circuit judge. (2) The law of 1891 superseded this act and created the board of review, composed of the treasurer, assessor, and auditor. (3) The act of 1919 reestablished the board, adding the two freeholder appointments to its membership. (4) The inception date of this office in Noble County is 1881.

It is the duty of the board to make changes in the valuation of property in the township or any taxing unit within the township, and to determine the amount to be added or deducted in order to make an equitable equalization of taxes throughout the county. It also may redetermine the valuation of any particular tract or lot upon complaint of the owner. If the board shall find the aggregate assessment too high, too low, or unequal, it may set aside the assessment of the whole county, or of any township taxing unit

therein, and order a new assessment. (3)

The board also makes a general review of assessment lists to discover omitted property and to correct errors in the lists. It assesses the capital stock of corporations in the county, except those assessed by the state board of tax commissioners, such as railroad, telephone, and telegraph companies. (6)

The records are located in the auditor's office in the courthouse.

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(1) Acts 1919; Burns 64-1201, 64-1205.
(2) Acts 1881, ch. 96, sec. 129.
(3) Acts 1891, ch. 99, sec. 114.
(4) Acts 1919; Burns, ibid.
(5) Ibid.
(6) Ibid.

158. RECORD COUNTY BOARD OF REVIEW, 1891--. 2 vols. Minutes of meetings of the board of review relative to equalization of tax assessments of various taxing units, showing action taken on petition, and amount of addition or deduction to or from valuation. Indexed alph. by taxing units. Hdw. 440 pp. 18 x 13 x 2.

XII. BOARD OF TAX ADJUSTMENT

The board of tax adjustment of Noble County was established by an act of legislature in 1933 and consisted of seven members. (1)

By an act of 1937 the membership of the board was changed. One is a member of the county council, chosen by the council, one member is the mayor of the largest city in the county or any public official of the county appointed by the said mayor of the largest city of the county, one member of the county board appointed by the judge of the circuit court. Not more than four members of such adjustment board can be members of the same political party. The board is empowered to serve for one year. (2)

It is the duty of the board to examine, and if it deems necessary, revise, change, or reduce, but not increase, any tax levy and any corresponding items of the budget on which the tax levies are based, and apportion the total of all of the levies so that the total levy on property within any municipal corporation for which the property therein is taxable, shall not exceed the total rate as provided by law. (3)

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(1) Acts 1933, Burns 64-304.
(2) Acts 1937, ch. 119. sec. 4.
(3) Acts 1933; Burns 64-304.

No records could be found.

XIII. BOARD OF FINANCE

By virtue of an act of 1907, the board of county commissioners of Noble County constitutes the board of finance. The auditor serves as secretary. It may sue and be sued in its own name whenever necessary to accomplish the purpose intended by its creation. (1)

The board of finance has charge of and controls the funds of Noble County. (2) Its functions are to select the banks to serve as depositories for county funds and to apportion the funds among such depositories. In lieu of depositing county funds in banks, the board may purchase United States Government bonds or other interest-bearing obligations of the United States Government or its instrumentalities.(3) The board receives monthly statements of county funds on deposit from the banks, (4) and may, as it sees fit, revoke the commission of any depository. (5)

The general assembly of 1935 repealed the act establishing this board, and in the same session in the Depository Act of 1935, reestablished the board of finance practically unaltered. The board has supervision of all public funds of the county, and the safekeeping and deposit thereof. (6)

The records are located in the auditor's vault in the courthouse.

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(1) Acts 1907; Burns 61-606
(2) Acts 1907; Burns 61-606.
(3) Acts 1907, 1932 spc. sess.; Burns 61-610.
(4) Acts 1907; 1931; Burns 61-616.
(5) Acts 1907; Burns 61-613.
(6) Acts 1935; Burns, 1936 suppl., 61-628.

159. RECORD COUNTY BOARD OF FINANCE, 1907--. 2 vols. (1-2). Minutes of meetings of the board of finance relative to deposits of county funds, showing amount of funds deposited in each bank, and financial statements furnished by depositories. Arr. chron. Typed. 440 pp. 18 x 13 x 2.

XIV. SCHOOL FUND BOARD

The county school fund board was created by an act of 1935. It consists of three members: the auditor and the clerk ex officio, and one member appointed by the judge of the circuit court for a two-year term. (1)

The duty of this board is to make all loans from the common school and the congressional township school funds to owners of real property secured by mortgage. This was formerly a duty of the auditor. The board must satisfy itself as to the value of real estate offered in the mortgage, the validity of the title, and whether it is encumbered. (2)

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(1) Acts 1935; Burns, 1936 suppl., 28-209.

(2) Acts 1865; Burns, ibid.

Records to be surveyed and inserted here for final publication.

XV. TREASURER

The treasurer is a constitutional officer, elected for a term of two years. No person is eligible to serve more than four years in any period of six years. (1) He is required to execute his official bond, in the penalty of not less than the amount of money which may come into his hands at any time during his term. (2) Prior to the Constitution of 1851 the office of treasurer was in existence by virtue of an act of 1817. (3) The inception date of this office in Noble County is 1836, the organization date of the county.

The treasurer receives all moneys coming to Noble County and deposits the same on the proper orders issued and attested by the auditor. (4) He keeps fee books and cash books. (5) He makes quarterly reports to the commissioners; (6) at the expiration of his term of office, he gives a sworn statement to the auditor, showing specifically the amount of fees collected, (7) and deposits with the auditor all orders redeemed. (8) He makes a monthly statement to the treasurer of state, (9) and collects all taxes. (10)

The laws of the state also place certain ex-officio duties upon the treasurer. He is a member of the board of review, (11) and has custody of county funds, although the depositories are chosen by the board of finance. (12)

All the records are located in the courthouse.

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(1) Const., art. 6, sec. 2,
(2) 1 Rev. Stat. 1852; Acts 1865, 1919; Burns 49-3101.
(3) Acts 1817, ch. 17, sec. 1.
(4) 1 Rev. Stat. 1852; Burns 49-3103.
(5) Acts 1895; Burns 49-1401.
(6) Acts 1895, 1913; Burns 49-1403.
(7) Acts 1895, 1903, 1913; Burns 49-1402.
(8) 1 Rev. Stat. 1852; Burns 49-3114.
(9) Acts 1859, 1861; Burns 49-1813.
(10) Acts 1919; Burns 64-1502.
(11) Acts 1919, 1920 spc. sess.; Burns 64-1201.
(12) Acts 1907, 1932 spc. sess.; Burns 61-610.

Tax Collections

160. TAX DUPLICATE AND DELINQUENT LIST, 1860--. 217 vols. 1882-1884,1887, 1891-1900, missing.

Record of all taxable property in county, showing taxing unit; name of taxpayer; description, location, and value of property; exemptions; and amount of installment and delinquent. Arr. by taxing units and thereunder alph. by names of taxpayers. Hdw. 200 pp. 18 x 27 x 2½. 14 vols., 1886-1910, Sur. vt.; 203 vols., 1860--, Tr. vt.

161. MORATORIUM TAX DUPLICATE, 1934--. 1 vol.

Record of property on tax which moratorium was declared, allowing legal delay without penalty, showing taxing unit, name of taxpayer, number of duplicate, amounts delinquent and of penalty dropped, rate of interest, location and description of property, and number of receipt. Arr. by tax duplicate numbers. Hdw. 200 pp. 18 x 14 x 1½. Tr. vt.

162. AUDITOR'S TAX DUPLICATES, 1844-1904. 143 vols. 1888-92, missing.

Register of assessed, paid, and delinquent property taxes and names of taxpayers, showing location, description and value of property; taxes current, paid and delinquent; mortgage exemptions; interest; and penalties. Arr. alph. by names of taxpayers. Hdw. 500 pp. 20 x 16 x 2. 53 vols., 1844-72, 1883-87, Sur. vt.; 90 vols., 1873-83, 1893-1904, Aud. vt.

163. RECORD OF INSOLVENT TAXES, 1912--. 1 vol.

Record of taxes not collectable, showing name of taxpayer, delinquent and duplicate numbers, number of years delinquent, and amount. Arr. chron. Hdw. 600 pp. 16 x 14 x 3. Tr. vt.

164. RECORD OF RECEIPTS AND SALE OF INTANGIBLE STAMPS, 1936--. 1 vol.

Record of intangible stamps received and sold by treasurer, showing date, consignment and receipt numbers, amounts of credit and debit, and quantity of stamps by demoninations. Arr. chron. Hdw. 150 pp. 18 x 13 x 1. Tr. vt.

165. TREASURER'S CASH BOOK FOR RECEIPTS OF TAXES, 1881--. 51 vols. 1900-1904, missing. Title varies: Cash Book; Treasurer's Cash Book.

Journal of taxes received by treasurer, showing dates of payments and receipts; names of taxing unit and taxpayers; duplicate number; total received from all sources; distribution to the various funds;, and delinquent and insolvent taxes. Arr. chron. Hdw. 300 pp. 18 x 13 x 2½. 10 vols., 1881-1900, Aud. vt.; 41 vols., 1904--, Tr. vt.

166. PAID TAX RECEIPTS, 1895--. 67 vols., 32 cartons. 1929-33, missing.

Copies of paid property tax receipts, showing taxing unit; receipt and duplicate numbers; name of taxpayer; date of payment; amount of each installment; description, location and value of property; poll exemptions; and total amount of taxes paid. Arr. by receipt numbers. Hdw. Vols. 300 pp. 18 x 18 x 1½; cartons, 8 x 10 x 28. 67 vols., 1895-1928, Aud. vt.; 32 cartons, 1933--, Tr. vt.

167. INHERITANCE TAX RECEIPTS, 1914--. 3 vols. 1922-35, missing.

Record or carbon copies of paid inheritance taxes, showing serial number, date paid, names of payer and of estate, date of death, amount of tax, and discount if any with interest, and total amount paid. Arr. by serial numbers. Hdw. 600 pp. 10 x 22 x 3. 2 vols., 1914-22, Recr. off., 1 vol., 1933--, Tr. vt.

168. PAID DITCH TAX RECEIPTS, 1926--. 16 vols.

Carbon copies of ditch tax receipts, showing receipt and duplicate numbers, date paid, name of taxpayer, description of real estate, amounts of current and delinquent taxes, total amount paid, and date due. Arr. by serial numbers. Hdw. 150 pp. 16 x 12 x 3/4. Tr. vt.

Receipts and Disbursements

169. DAILY BALANCE BOOK, 1908--. 29 vols.

Daily summary and reconcilation of treasurer's cash on hand in county depositories, showing total daily tax receipts from all sources for each taxing unit, name of depository, balance previous day, amounts deposited and witndrawn, balance at end of day, total in depositories, total on hand, and total chargeable to treasurer. Arr. chron. Hdw. 200 pp. 21 x 19 x 2. Tr. vt.

170. REGISTER OF WARRANTS AND DEPOSITORY BALANCES, 1911--. 4 vols. (1-4).

Register of warrants issued and periodical balance of cash in each depository, showing name of depository, previous balance, amounts of deposits and withdrawals, warrant number, and balance at close of period. Arr. chron. Hdw. 640 pp. 18 x 13 x 3. Tr. vt.

171. TREASURER'S REGISTER OF RECEIPTS, 1845--. 4 vols. 1865-1911; 1916-23, missing.

Register of treasurer's receipts of money from all sources, showing date and number of receipt, name of payer, purpose, and amount paid. Arr. chron. Hdw. 400 pp. 18 x 13 x 2½. 1 vol., 1845-65, Sur. vt.; 3 vols., 1911-15; 1923--, Tr. off.

172. REGISTER OF FEES, 1895-1906. 1 vol.

Register of fees received from and disbursed by county officers, showing dates received and disbursed, receipt number, amount, name of officer, and total of each office. Arr. chron. Hdw. 400 pp. 16 x 12 x 2. Tr. vt.

173. NOTE COLLECTION REGISTER, 1930-35. 6 vols.

Register of notes payable to county, showing number of note, name of drawee, in favor of whom, last endorsement, name of bank, and amount. Arr. chron. Hdw. 200 pp. 14 x 15 x 3/4. Tr. vt.

174. APPROPRIATIONS AND DISBURSEMENTS, 1905--. 8 vols. 1908-10; 1912-23, missing.

Record of receipts and disbursements of cash of various county funds, showing disbursements; date, name of payee, purpose, fund debited or credited, and total paid out; showing appropriations; date, source, total appropriated, and balance. Arr. chron. Hdw. 600 pp. 18 x 13 x 3. Tr. vt.

175. REGISTER OF WARRANTS REDEEMED, 1919--. 4 vols.

Register of warrants redeemed, showing date, number and amount of warrant, name of payee, date redeemed, fund debited or credited, and appropriation number. Arr. chron. Hdw. 300 pp. 16 x 12 x 2. Tr. vt.

176. TREASURER'S REGISTER OF ORDERS, 1848-71. 4 vols.

Register of county orders paid by treasurer, showing date and number of order, name of payee, nature of claim, amount, interest, and date of redemption. Arr. by order numbers. Hdw. 400 pp. 18 x 13 x 2. Sur. vt.

177. TREASURER'S JOURNAL, 1858-64. 1 vol.

Journal of county expenses, showing date, names of payee and payer, number, amount, fund debited or credited, and purpose. Arr. chron. Hdw. 550 pp. 18 x 13 x 2½. Sur. vt.

School Funds (see also entries 56,212-213)

178. REGISTER OF RECEIPTS OF SCHOOL FUNDS, 1853-72. 1 vol. Register of receipts received on school fund loans covering interest and principal, showing date, payment received, receipt number, name of payer, nature of payment, and description of real estate. Arr. chron. Hdw. 300 pp. 18 x 13 x 2½. Sur. vt.

179. REGISTER OF ORDERS OF SCHOOL FUND, 1858-65. 1 vol. Register of school fund orders paid by treasurer, showing date and number of order, name of payee, nature of claim, amount paid, amount of interest, and date of redemption. Arr. chron. Hdw. 400 pp. 18 x 13 x 2. Sur. vt.

XVI. AUDITOR

The auditor is a constitutional officer, elected for a four-year term. (1) No person can hold the office for more than eight years in any period of twelve. (2) He is required to post bond in the amount of ten thousand dollars, approved by and filed with the county commissioners. (3) The inception date of this office in Noble County is 1841.

This office is the center of county financial administration, and here the financial records of county business are preserved.

The auditor's principal functions are fourfold: As a county "controller", he keeps the accounts of the county and issues warrants for all claims, including those approved by the commissioners. (4) Ex officio he acts as clerk to the board of commissioners, (5) the county council, (6) and the board of tax adjustment, (7) and as secretary to the board of finance. (8) He is also a member and the secretary of the board of review. (9) As a tax officer, he prepares the official tax duplicates, (10) and certifies to the treasurer the amount of taxes due from banks. (11) As budget officer, he compiles estimates made to him by each county agency and submits them to the county council. (12)

Other routine duties are: Keeping a land transfer record book; (13) managing the common school and the congressional township school funds as a member of the school fund board, (14) and apportioning semiannually the interest of these funds to the school

corporations; (15) preparing the ditch duplicate covering assessments for construction or repair of ditches and drains; (16) issuing peddlers' licenses (17) and public warehouse permits; (18) acknowledging deeds and mortgages executed for security of trust funds; (19) and approving bonds of township trustees. (20)

All the records are located in the courthouse.

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(1) 1 Rev. Stat. 1852; Burns 49-3001.
(2) Const., art. 6, sec. 2.
(3) Acts 1899; Burns 49-3003.
(4) 1 Rev. Stat. 1852; Burns 49-3005; Acts 1897; Burns 36-806.
(5) 1 Rev. Stat. 1852; Burns 26-611.
(6) Acts 1899; Burns 26-509.
(7) Acts 1933; Burns 64-304.
(8) Acts 1907; Burns 61-606.
(9) Acts 1919, 1920 spc. sess.; Burns 64-1201.
(10) Acts 1919; Burns 64-1403.
(11) Acts 1933; Burns 64-810.
(12) Acts 1899; Burns 26-520.
(13) Acts 1919; Burns 64-1409.
(14) Acts 1865; Burns 28-104. Acts 1865, 1935; Burns, 1936 suppl., 28-209.
(15) Acts 1879; Burns 28-265.
(16) Acts 1933; Burns 27-134.
(17) 1 Rev. Stat. 1852; Burns 42-204.
(18) Acts 1875, 1879 spc. sess.; Burns 67-201.
(19) 1 Rev. Stat. 1852; Burns 49-3011.
(20) Acts 1915; Burns 65-103.

Audits and Reports

180. AUDITOR'S CERTIFICATE OF DISTRIBUTION, 1934--. 1 vol.

Record of distributions, showing sources of tax receipts and their disbursement to budgeted funds, warrant number, names of payee and fund, amount, and date. Arr. chron. Hdw. 200 pp. 12 x 8 x 1¼. Aud. vt.

181. (Township) TRUSTEE'S ANNUAL REPORT TO BOARD OF FINANCE AND AUDITOR, 1933--. 52 vols.

Trustee's annual accounting of funds received and disbursed, showing balance on hand at beginning of term, amounts received and disbursed, warrant number, date, name of payee, amount, and balance at end of term. Arr. chron. Hdw. 50 pp. 16 x 12 x ¼. Aud. vt.

182. TRUSTEE'S SETTLEMENT, 1868-1933. 9 vols. (1-9).
Record of trustees' settlement with auditor, showing date, amount, name of fund, and title of taxing unit. Arr. by twps., and thereunder chron. Hdw. 145 pp. 15 x 10 x 1. Aud. vt.

183. RECORD OF DOG TAX, 1926-29. 4 vols.
Record of annual dog tax paid in by township trustees, showing date, name of township, amount paid in, and total. Arr. chron. Hdw. 488 pp. 18 x 5 x 2½. Aud. vt.

184. JURY REGISTER, 1927--. 1 vol.
Lists of names of persons impanelled for jury duty, showing date, name of juror chosen, dates of beginning and ending of service, hours served, and mileage. Arr. chron. Hdw. 240 pp. 15x 10 x 1½. Aud. vt.

185. INDEX TO FILES, 1846--. 1 vol.
Index to unbound records in auditor's office, showing kind and title of record, number of file box, and date. Arr. alph. by titles. Hdw. 250 pp. 14 x 9 x 2. Aud. vt.

Receipts and Disbursements

186. MONTHLY BALANCE RECORD, 1911--. 2 vols.
Monthly balances of all county funds, showing balance in each at start of period, receipts and expenditures during month, and balance at close of month. Arr. chron. Hdw. 300 pp. 16 x 16 x 2½. Aud. vt.

187. AUDITOR'S FEE AND CASH BOOK, 1877--. 4 vols. (1-4).
Classified record of fees collected by auditor, showing date and amount of fee, name of payer, cause, total amount, and amount paid over to treasurer. Arr. chron. Hdw. 160 pp. 16 x 17 x 1½. Aud. vt.

188. LEDGER OF APPROPRIATIONS AND DISBURSEMENTS, 1902--.

10 vols.

Record of appropriations and disbursements of county funds, showing date, title of fund, name of office, amount of warrant, total disbursed, and balance. Arr. chron. Hdw. 650 pp. 20 x 16 x 3. Aud. vt.

189. RECORD OF RECEIPTS, 1904-25. 3 vols.

Itemized record of receipts, showing date, number of receipt, amount received, and classification of fund. Arr. chron. Hdw. 300 pp. 30 x 16 x 1½. Aud. vt.

190. DAY BOOK, 1908-11. 1 vol.

Record of amounts received and disbursed by auditor, showing date, balance on hand, amounts received and disbursed, names of payer and payee, cause, title of fund, and balance. Arr. chron. Hdw. 295 pp. 10 x 6 x 1. Aud. vt.

191. COUNTY AUDITOR'S LEDGER, 1895-1911. 5 vols. (1-5).

Record of appropriated funds and disbursements from same, showing date, warrant number, name of payee, total disbursed, and balance, Indexed alph. by titles of funds. Hdw. 300 pp. 16 x 15 x 2½. Aud. vt.

192. REGISTER OF WARRANTS ISSUED, 1924--. 4 vols.

Record of all county warrants issued, showing date, warrant number, name of payee, cause of payment, and amount. Arr. chron. Hdw. 319 pp. 18 x 13 x 3. Aud. vt.

193. APPLICATION TO PAY, 1872--. 13 vols.

A stub record of persons applying to pay county dues other than taxes, showing date of application, amount to be paid, serial

number, and name of person applying. Arr. by serial nos. Hdw. 200 pp. 18 x 13 x 2. Aud. vt.

194. (CANCELED CHECKS, COUNTY WARRANTS), 1850--. 105 file boxes. Retired county pay orders, warrants, and checks on depositories, showing date, serial number, amount, cause, name of depository or bank, name of payee, and signature of treasurer. Arr. chron. 9 x 18 x 4. 78 boxes, 1850-88, Aud. off.; 26 boxes, 1888--, Aud. vt.

195. REGISTER OF TOWNSHIP WARRANTS, 1860-61. 10 vols. Stub records, showing date of auditor's certificate, warrant number, cause, amount, and names of payer and township. Arr. chron. Hdw. 237 pp. 18 x 13 x 2. Aud. vt.

196. COUNTY ORDERS, 1873-1924. 33 vols. Stub records of county pay orders, showing date, name of payee, purpose, and amount. Arr. chron. Hdw. 150 pp. 16 x 14 x 1½. Aud. vt.

197. COUNTY ORDER REGISTER, 1851-1911. 8 vols. Record of warrants issued by auditor, showing date and number of warrant, name of payee, title of fund, and cause. Arr. chron. Hdw. 600 pp. 18 x 13 x 1½. Aud. vt.

198. COUNTY AUDITOR'S LEDGER, 1929-35. 1 vol. Record of money expended for poor relief classified by townships, showing date and amount expended, fund debited or credited, and balance. Arr. chron. Hdw. 300 pp. 18 x 15 x 1. Aud. vt.

199. POOR ACCOUNT REGISTER, 1896-1926. 1 vol. Record of amounts expended for poor relief, showing trustee's claim and warrant numbers, date, name of vendor, amount, and nature of claim.

Arr. chron. Hdw. 320 pp. 16 x 13 x 3. Aud. vt.

200. QUIETUS, 1862--. 22 vols.

Stubs of receipts issued, showing date, serial number, name of payer, treasurer's receipt number, amount paid, and account credited. Arr. chron. Hdw. 50 pp. 15 x 13 x 2½. Aud. vt.

201. JOURNAL OF FINANCE, 1857-65. 1 vol.

Record of all county financial transactions, showing date, warrant and receipt numbers, and amount; names of payee or payer, and purpose. Arr. chron. Hdw. 790 pp. 16 x 12 x 3. Aud. vt.

Taxes

Appraisements

202. TRANSFER BOOKS, 1875--. 52 vols. (8 sets, 1-4, and 20 vols. not numbered).

Record of real estate transfers, showing name of owner, description and location of property, purchase price, name of purchaser, and date of title transfer. Arr. alph. by names of owners and purchasers. Hdw. 450 pp. 18 x 14 x 2½. Aud. vt.

203. (ABSTRACT OF TAXABLE PROPERTY AND POLL TAXES), 1921--. 2 file drawers.

Annual compilation sheets, showing the amount of taxes levied for various purposes and their distribution upon real estate, personal property, intangibles, and exemptions. No index. 16 x 16 x 20. Aud. off.

Returns

204. MORTGAGE EXEMPTIONS, 1932--. 25 vols. (5 sets 1-5). Sworn statements of indebtedness for purpose of tax exemption, showing name and address of property owner, location and description of property, amount, name of mortgagor, and exemption claimed. Arr. alph. by names of property owners. Hdw. 250 pp. 12 x 9 x 1½. Aud. vt.

Lists

205. ASSESSOR'S BOOKS, 1838--. 460 vols. Assessor's appraisal lists of real and personal property, showing name of owner; description, location and appraised value of property; exemptions, and net taxable value. Arr. alph. by names of taxpayers. Hdw. 150 pp. 14 x 10 x ½. Aud. vt.

206. ASSESSMENT LIST, 1927--. 412 vols. Record of personal property values for taxing purposes, showing owner's name and address, list of property, and value as appraised by owner and by assessor. Arr. alph. by names of property owners. Hdw. 150 pp. 14 x 9 x 1½. Assr. off.

207. ASSESSOR'S FIELD SHEETS, 1928-32. 45 vols. Appraisal lists of all taxable real estate in county, showing taxing unit; name and residence of property owner; description, location and value of real estate and improvements; assessor's appraisal; and signature. Arr. alph. by names of taxpayers. Hdw. 350 pp. 14 x 9 x 1½. 21 vols., 1928, Commr. off.; 24 vols., 1929-32, Assr. off.

Delinquent and Erroneous

208. ERRONEOUS ASSESSMENTS, 1888--. 6 vols. (1-6).
Stub record of erroneously collected taxes, refunded by the auditor, showing date, name and address of taxpayer, reason for refund, amount and kind of tax refunded, and number of tax duplicate. Arr. chron. Hdw. 97 pp. 12 x 9 x ½. Aud. vt.

209. AUDITOR'S CERTIFICATE OF ERROR, 1911--. 2 vols.
Record of auditor's certificates authorizing refund of erroneously collected taxes, showing date, name of taxpayer, number of tax duplicate, amount, and kind of tax. Arr. chron. Hdw. 300 pp. 18 x 15 x 1. Aud. vt.

210. DELINQUENT TAX SALE RECORD, 1879--. 2 vols. Title varies: Register of Tax Sales.
Record of real estate sold to satisfy delinquent tax claims, showing names and addresses of owner and purchaser, description and location of property, amount of delinquency, and date of sale and amount realized. Arr. alph. by names of owners. Hdw. 270 pp. 15 x 11 x 3. 1 vol., 1863-79, Recr. vt.; 1 vol., 1879--, Aud. vt.

For tax deed records, see entry 44.

211. RECORD OF REDEEMED TAX SALES, 1846-64. 1 vol.
Record of delinquent tax sale certificates redeemed, showing dates of sale and redemption; names of owner and purchaser; location and description of property; and purchase price. Arr. chron. Hdw. 320 pp. 20 x 17 x 2. Recr. vt.

School Funds
(See also entries 56, 178-179)

212. REGISTER OF SCHOOL FUND LOANS, 1837--. 4 vols.

Record of loans from school funds, showing serial number, amount, name of borrower, description and location of real estate mortgaged, and dates and amount of interest and principal payments. Indexed alph. by names of mortgagors. Hdw. 418 pp. 18 x 13 x 3. Aud. vt.

213. MORATORIUM ON SCHOOL FUND INTEREST CONTRACTS, 1933--. 1 vol.

Record of school fund loans, on which payments have been deferred through moratorium upon payment of interest, showing number of loan, date of mortgage, name of borrower, and date and amount of interest payment under moratorium regulations. Indexed alph. by names of borrowers. Hdw. 40 pp. 18 x 13 x ¼. Aud. vt.

214. SCHOOL FUNDS, (Receipts and Disbursements), 1926-30. 4 vols., (1-4).

Record of common and congressional school funds, showing name of payer; date; amounts of principal and interest; amount from fines, forfeitures, and liquor licenses; also semiannual distributions to budget school funds. Arr. chron. Hdw. 350 pp. 14 x 9 x 1½. Aud. vt.

215. INVENTORY OF LOANS, 1912-31. 1 vol.

Record of school-fund loans, showing volume and page of register of loans, number of loan, date, amount and kind of loan, amount outstanding, and interest due. Arr. alph. by names of mortgagors. Hdw. 240 pp. 16 x 17 x 1¼. Aud. vt.

216. REGISTER(CONDITION AND DISTRIBUTION, (School Funds), 1911-31. 1 vol.

Detailed financial statements of the different school funds as compared with the balances of former periods, showing date, and receipts, disbursements, and balances in congressional, township, common school and permanent endowment funds at present and at former periods. Arr. chron. Hdw. 296 pp. 16 x 16 x 2. Aud. vt.

217. REPORT OF INVESTIGATION OF SCHOOL FUND, 1920. 1 vol.

Report to county commissioners, showing result of audit of treasurer's and auditor's records concerning school land and values. No index. Hdw. 200 pp. 10 x 6 x 1. Aud. vt.

218. RECORD OF SALE OF SCHOOL LAND, 1846-91. 1 vol.

Record of execution of county commissioners' orders to sell school lands, showing date of order, description and location of land, name of purchaser, amount, and volume and page of commissioners' record. Arr. chron. Hdw. 210 pp. 16 x 12 x 1. Aud. vt.

Public Improvement Records

219. PUBLIC IMPROVEMENT RECORD, 1923-33. 1 vol.

Record of public improvements, showing details of contract, amount realized from bond sale, and record of expenditures on projects. Arr. alph. by names of projects. Hdw. 320 pp. 16 x 16 x 2. Aud. vt.

220. REGISTER OF ROAD RECEIPTS, 1871-1915. 11 vols. (1-9 and A-B).

Register of receipts of road funds, showing dates, amount paid in, name and address of payer, purpose of payment, and name of road credited. Arr. alph. by names of roads. Hdw. 212 pp. 13 x 9 x $1\frac{1}{2}$. Aud. vt.

Official Bonds
(See also entries 18-21)

221. TRUSTEE'S BOND RECORD, 1917--. 1 vol.

Trustee's bond record, showing name of trustee, date, amount and obligations of bond, names of sureties, and signatures. Arr. alph. by names of trustees. Hdw. 320 pp. 18 x 13 x 2. Aud. vt.

222. BONDS OF COUNTY OFFICIALS, 1903--. 7 file boxes.

Original bonds of county officials, showing date, name of official, amount and obligations of bond, names of sureties, and signatures. Arr. chron. $4\frac{1}{2}$ x 12 x 14. Aud. vt.

Miscellaneous Records

223. ENUMERATION OF WHITE AND COLORED INHABITANTS OVER 21, 1901-31. 66 vols.

Record of enumeration, showing names of male voters, residence, race, age, and address. Arr. alph. by names of twps., and thereunder alph. by names of voters. Hdw. 40 pp. 15 x 8 x $\frac{1}{4}$. Aud. vt.

XVII. REGISTRATION OFFICER

By an act of the legislature in 1933, the clerk of the circuit court is designated as ex-officio registration officer of the county. He has full charge and control of the registration of voters and appoints as many deputies as are necessary to do the work. (1)

The clerk of the circuit court, as ex-officio registration officer, is required to provide all the necessary books and paraphernalia for the registering of voters. (2) The inception date of this office in Noble County is 1934.

All the records are located in the courthouse.

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(1) Acts 1933; Burns 29-305. (2) Acts 1933; Burns 29-309.

224. INTENTION TO HOLD RESIDENCE, 1890--. 1 vol.
Record of affidavits filed with clerk by voters temporarily residing out of Noble county but desiring to retain residence, showing name and address of affiant, and date filed. Indexed alph. by names of voters. Hdw. 300 pp. 18 x 13 x 3. Clk. off.

225. (VOTERS REGISTRATION FILE), 1934--. 66 vols.
Register of voters entitled to vote in county, showing name of voter, address, and record of any change of address to another precinct. Indexed alph. by names of voters in each precinct. Typed. 60 pp. 14 x 11 x 1. Clk. off.

226. RECORD OF ABSENT VOTERS, 1918-26. 1 vol.

Record of ballots mailed to and returned by parties desiring to vote by absent voters' ballot, showing name of voter, precinct number, and dates mailed and returned. Arr. chron. Hdw. 200 pp. 15 x 12 x 1. Clk. vt.

227. INTENTION TO BECOME ELECTORS, 1890-92. 1 vol.

Record of persons officially declaring themselves to become electors, showing date filed, name of applicant, address, and residence in township, town and ward. Indexed alph. by names of parties making declarations. Hdw. 302 pp. 15 x 12 x 2. Clk. vt.

XVIII, BOARD OF PRIMARY ELECTION COMMISSIONERS

The primary election commissioners were provided for by an act of the legislature in 1915. They consist of the clerk of the circuit court, and two persons appointed by him, one from each of the two major political parties; each of whom is nominated in writing by the chairman of the county central committee of the two political parties respectively. It is their duty to prepare and distribute the primary ballots and generally supervise the primary elections. (1) The canvass of the primary votes is done by the county board of canvassers. (2) The inception date of this office in Noble County is 1916.

The records are located in the courthouse.

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(1) Acts 1915,1917; Burns 29-504. (2) Acts 1915; Burns 29-560.

228. ELECTION RECORD, 1890-1918. 1 vol.

Official record of elections. Contains: Primary Election Record, entry 229; Election Returns, entry 230; General Election Record, entry 232. Arr. chron. Hdw. 629 pp. 18 x 13 x 3. Clk. vt.

229. PRIMARY ELECTION RECORD, 1916-18. In Election Record, entry 228.

Official record of election of candidates, showing name of candidate, title of office, number of ballots cast in each precinct for each candidate, and total number of votes cast.

XIX. BOARD OF CANVASSERS

By an act of 1905, the legislature constituted the board of election commissioners a board of canvassers. They are required to canvass and estimate the certificates, poll lists, and tally papers. (1) The further duties of the board are: To tabulate the votes, record them in the poll books, and file them, together with the tally papers and certificates, in the office of the clerk. (2) The board selects its own chairman, and the clerk of the circuit court acts as clerk of the board, (3) and the board declares the election winners by a statement of certification. (4) The inception date of this office in Noble County is 1906.

All the records are located in the courthouse.

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(1) Acts 1905, 1927; Burns 29-1401.
(2) Acts 1905; Burns 29-1404.
(3) Acts 1905; Burns 29-1402.
(4) Acts 1905; Burns 29-1405.

230. ELECTION RETURNS, 1906-18. In Election Record, entry 228. Record of election returns, showing name of candidate, title of office, number of ballots cast in each precinct for each candidate, and total number of votes cast.

231. ELECTION RETURNS, 1920--. 3 file boxes. Official tabulation of election returns, showing number of votes received by each candidate in each voting precinct, and total number of votes cast for each in county. Arr. chron. 10 x 16 x 4½. Clk. vt.

XX. BOARD OF ELECTION COMMISSIONERS

By legislative enactment in 1889, the board of election commissioners was created. It consists of the clerk of the circuit court, and two persons appointed by him, one from each of the two major political parties; each of whom is nominated by the chairman of the county central committee of the two political parties respectively. This board is appointed annually and serves without pay. It prepares and distributes ballots for the election of county officers. (1) The inception date of this office in Noble County is 1890.

The board's duties are: To print ballots; to receive petitions to place candidates' names on the ballots; and to receive certificates of nominations by convention or primary election. (2)

The records are located in the clerk's vault in the courthouse.

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(1) Acts 1899; Burns 29-1002.

(2) Acts 1889, 1933; Burns 29-1003.

232. (General) ELECTION RECORD, 1890-1918. In Election Record, entry 228.

Official record of election of candidates, showing name of candidate, title of office, number of ballots cast in each precinct for each candidate, and total number of votes cast.

XXI. BOARD OF EDUCATION

The educational system of Indiana had its beginning back in 1818, and since then it has undergone several changes.

The legislature in 1818 provided for the appointment by the county commissioners of a superintendent of schools for each congressional township. (1)

By legislative enactment in 1824 the school system was administered by three township school trustees, who were elective. (2)

The school administrative system was changed by the legislature in 1833. By this new act the election of a school commissioner was prescribed. (3)

In 1852 the legislature provided that the township trustees should serve as a board of school trustees in each civil township. (4)

By legislative enactment in 1865 three school trustees were elected by the common council of each incorporated city and the board of trustees of each incorporated town to administer the school system in conjunction with the township trustees of each civil township. (5)

By an act 1873 the county board of education was created. The board was comprised of the county superintendent of schools, the township trustees of the county, and the school trustees of each city and town of the county. (6)

By legislative enactment in 1877 the membership of the board was changed to consist of the county superintendent of schools,

the township trustees, and the chairman of school trustees of each city and town. (7)

The duties of the board are to take care of the general needs of the schools, maintenance of school property, and purchase of furniture, books, maps, charts, and other supplies. (3) Its powers also include appointment of a county attendance officer upon nomination of the county superintendent. (9) The board may purchase text books from publishers and sell them to pupils at cost. (10)

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(1) Acts 1818, ch. 49, sec. 1.
(2) Acts 1824, ch. 97, secs. 1, 2.
(3) Acts 1833, ch. 70, sec. 3.
(4) 1 Rev. Stat. 1852, ch. 98, secs. 4, 8.
(5) Acts 1865, ch. 1, secs. 4, 5.
(6) Acts 1873, ch. 25, sec. 8.
(7) Acts 1873, 1877; Burns 28-801.
(8) Ibid.
(9) Acts 1921, 1932 spc. sess.; Burns 28-501.
(10) Acts 1921; Burns 28-613.

No records could be found.

XXII. SUPERINTENDENT OF SCHOOLS

In 1865 the legislature provided for a school examiner to be appointed by the county commissionors. (1)

By legislative enactment in 1873, the act of 1865 was amended, and the school examiner's title was changed to "county superintendent of schools". He was appointed by the township trustees to serve for a term of two years. (2)

In 1899 the legislature extended the term of office of the superintendent of schools to four years, and also provided that he be elected by the township trustees. The act required that he post bond with the auditor to insure faithful performance of his duties as prescribed by law. (3) The inception date of this office in Noble County is 1873.

The superintendent exercises general supervision of the schools of Noble County. He visits each township institute once each school year and conducts teachers' county institutes. He carries out the orders of the state board of education and the state superintendent of public instruction. (4) He is required to make a report as to teacher's preparation, experience, and license before being hired by the school trustees. (5) He makes out the basis of apportionment of school revenues from the enumeration of pupils. (6) He receives statements for school aid relief from school and township trustees. (7) He is ex-officio member and president of the board of education. (8)

All the records are located in the courthouse.

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(1) Acts 1865, ch. 1, sec. 33.
(2) Acts 1873, ch. 25, sec. 2.
(3) Acts 1899, 1911, 1913; Burns 28-702.
(4) Acts 1899; Burns 28-704.
(5) Acts 1927, 1933; Burns 28-4309.
(6) Acts 1865; Burns 28-715.
(7) Acts 1933; Burns 28-903.
(8) Acts 1873, 1877; Burns 28-801.

Activities and Reports

233. STATISTICAL AND FINANCIAL REPORT, 1885--. 21 vols. and 22 filo boxes. Title varies: Statistical Report; Record of Official Report.

Record of statistical and financial reports of schools made by the township trustee to superintendent of schools, showing names of township, school trustee, and county superintendent; district number, amount expended, purpose, balance at end of year, and condition of school. Arr. chron. Hdw. Vols., 100 pp. 13 x 8 x 1½; file boxes, 11 x 13 x 5. Supt. off.

234. COUNTY SUPERINTENDENT'S RECORD OF SCHOOL BOOKS SOLD, 1891-1909. 6 vols. Title varies: Record of Requisitions and Sale of Text Books.

Record of the number and kind of text books ordered from publishers and sold to the pupils of the schools, showing number of books on hand, ordered, and sold; sale price of each, and total amount received. Arr. chron. Hdw. 150 pp. 18 x 13 x 1½. Supt. vt.

235. VISITING RECORD, 1892-1929. 32 vols.

Record of official visits to the schools, showing reports as to the number of teachers, government and general characteristics of township schools; names of school, teacher, and official visitor; and reports. Arr. chron. Hdw. 194 pp. 6 x 4 x ½. Supt. vt.

236. AUDITOR'S REPORT TO SCHOOL SUPERINTENDENT, 1885--.
14 file boxes and 1 vol.

Semi-annual report of destribution of taxes for school purposes, showing enumeration and average attendance by township or town, and amount of excise and intangible tax allotted to congressional, tuition, and common school funds. Arr. chron. Hdw. File boxes, 12 x 5 x 13; vols., 288 pp. 15 x 12 x 2. Supt. vt.

Enumeration

237. TRUSTEE'S REPORT OF ENUMERATION, 1884--. 14 file boxes and 18 vols.

Record of trustee's report of enumeration of school children, showing name of child between the age of 6 and 21, sex, date of birth, names of parents or guardian, and district and congressional township numbers. Arr. alph. by names of townships and thereunder by school district numbers. Hdw. File boxes, 12 x 5 x 13; vols., 125 pp. 14 x 9 x 1. Supt. vt.

Teachers

238. COUNTY INSTITUTE, 1883--. 3 vols.

Minutes of meetings of teachers' institutes, showing date, names of teachers present, nature of the assignment to each teacher, and subjects discussed. Arr. chron. Hdw. 200 pp. 3 x 9 x 7/8. Supt. vt.

239. SUCCESS GRADES, 1854--. 2 vols. and 9 file boxes. Record of the success grades of each township school teacher, showing names of teacher and township, school district number, term of license held, number of scholars, years taught, and grades of the teacher in success items. Indexed alph. by names of teachers. Hdw. Vols., 275 pp. 12 x 16 x 1½; file boxes, 11 x 5 x 13. Supt. vt.

240. SUPERINTENDENT'S RECORD OF TEACHERS' EXAMINATIONS, 1865-1923. 8 vols. Title varies: Record of Examinations-School Teachers; Record of Teacher's Examinations. Record of results of the examinations and standing of candidates for teacher's license, showing name of teacher, age, sex, address, grade, and term of license. Arr. alph. by names of teachers. Hdw. 285 pp. 10 x 14 x 1. Supt. vt.

241. SCHEDULE OF SUCCESS ITEMS, 1904-10. 7 vols. Itemized schedule of teachers' success to school and community, showing teacher's power as to preparation of lessons, results attained, attitude of pupils, studies, general characteristics as to personality, profession, and community interest; grade of teacher at end of school year, percentage of perfection in each item, and signatures of teacher and trustee. Arr. chron. Hdw. 200 pp. 10 x 14 x ½. Supt. off.

Pupils

242. TRANSFERS FOR SCHOOL PURPOSES (By Trustees), 1890--. 7 boxes and 1 vol.

Record of the transfers of school children, showing names and number

of children transferred from one district to another, transfer number, and name of trustee. Indexed alph. by names of pupils. Hdw. File boxes, 12 x 6 x 13; vols., 220 pp. 14 x 9 x 1. Supt. off.

243. INDIANA ELEMENTARY SCHOOL RECORDS, 1900--. 4 file drawers.

Record of pupils in elementary classes, showing name of pupil, age, grade, credits, names of parents and teachers, and location of school. Arr. alph. by names of pupils. 12 x 12 x 26. Supt. off.

244. RECORD OF HIGH SCHOOLS, 1928--. 8 file boxes.

Record of students and their grades for all subjects during high school course, showing name of pupil, age, date entered, summary of credits, rank in class, grade of each pupil, and average grade each term. Arr. alph. by names of pupils. 12 x 6 x 13. Supt. off.

245. HIGH SCHOOL CREDIT RECORD, 1909--. 7 vols. and 5 boxes. Title varies: Record of High Schools.

Record of attendance and scholarship of all high school pupils, showing date entered school, names of school and pupil, age, times tardy or absent, grades made in each subject taken, average grade for each school year, health, and summary of credits. Indexed alph. by names of pupils. Hdw. Vols., 200 pp. 16 x 10 x 3/4; file boxes, 6 x 6 x 12. 7 vols., 1909-30, Supt. vt; 5 file boxes, 1930--, Supt. off.

246. HIGH SCHOOL SUPERINTENDENT'S REPORTS TO COUNTY SUPERINTENDENT, 1914--. 1 vol. and 7 file boxes.

Reports of high school superintendent to the county superintendent

as to the standing and progress made by pupils in each school, showing names of pupil, school, township trustee, and school principal; and age and grades of pupil. Indexed alph. by names of pupils. Hdw. Vols., 50 sheets. 8 x 11; file boxes, 12 x 6 x 13. 1 vol., 1914-16, Supt. vt; 7 boxes, 1917--, Supt. off.

XXIII. HEALTH OFFICER

By legislative enactment in 1881, a county board of health was established and was required to elect a secretary who acted as the health officer for each town and city, and the county. (1)

In 1891 the legislature amended the act of 1881 and enlarged the duties of the health officer, who acted through the board of health. (2)

The health commissioner was provided for by an act of the legislature in 1909, and in the same act a repeal clause repealed the act creating the county board of health. The health commissioner is elected by the county commissioners to serve for a four-year term. (3) The health commissioner must be a licensed physician. (4) The inception date of the records of this office in Noble County is 1881.

By an act of 1935 the title of county health commissioner was changed to county health officer, who is appointed by the county commissioner with the approval of the state board of health, to serve four years. The county health officer must be legally qualified to practice medicine, suitably trained in sanitary science, and his qualifications must be satisfactory to the state board of health. He is required to enforce the health laws of the state and enforce all the rules of the state board of health. (5)

It is the duty of the health officer to enforce the health laws; to record and report vital statistics, such as births, deaths,

and marriages; to make sanitary inspections of all public and private buildings in regard to sources of disease; to establish quarantine and take all reasonable means to protect the public health; to close schools and churches; and to prohibit public assemblies to prevent epidemics. (6)

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(1) 1881 Rev. Stat. sec. 4993.
(2) Acts 1891, ch. 15, sec. 8.
(3) Acts 1891, 1909; Burns 35-108.
(4) Acts 1891, 1909; Burns 35-110.
(5) Acts 1935; Burns, 1936 suppl., 35-118.
(6) Acts 1891, 1909; Burns 35-111.

Vital Statistics

247. HEALTH COMMISSIONER'S RECORD, 1900--. 4 vols. 1906-8, missing. Title varies: Record of Board of Health.

Record of all vital statistics in county, showing physicians' reports of contagious and dangerous diseases, and of births, marriages, and deaths. Arr. chron. Hdw. 155 pp. 15 x 10 x 1½. 2 vols., 1900-1923. Aud. vt.; 2 vols., 1923--, Aud. off.

248. BIRTH RECORD, 1882--. 13 vols.

Record of births, showing name of child, names and residence of parents, race, family history, number of children born to mother, and names of obstetrician. Arr. alph. by names of children. Hdw. 300 pp. 16 x 12 x 2. 13 vols., Hlth. Offr. off., 202 E. Main St., Albion, Ind.

249. MARRIAGE RECORD, 1908--. 7 vols.

Record of marriages, showing names of groom and bride, addresses, ages, dates and places of birth, date of marriage, and name of officiating officer. Arr. alph. by names of grooms. Hdw. 500 pp. 16 x 12 x 2. 2 vols., 1908-19, C.C., bsmt. vt.; 5 vols., 1919--, Hltn, Offr. off., 202 E. Main St., Albion, Ind.

For other marriage records, see entries 23-24.

250. CONTAGIOUS DISEASES' 1907--. 3 vols. 1911-18, missing.

Record of contagious diseases, showing nature of disease; name of patient, address, age, color, sex, and birthplace; number of members in family and number afflicted; school attended; and name of person making report. Arr. alph. by names of patients. Hdw. 300 pp. 16 x 12 x 2. 1 vol., 1907-11, C.C., bsmt. vt.; 2 vols., 1918--, Hlth. Offr. off., 202 E. Main St., Albion, Ind.

251. DEATH RECORD, 1882--. 9 vols.

Record of deaths, showing name of deseased; date and cause of death; age, sex, color, residence, marital status; name of attending physician; and place of interment. Arr. alph. by names of deceased. Hdw. 300 pp. 16 x 12 x 2. Hltn. Offr. off., 202 E. Main St., Albion, Ind.

252. MONTHLY REPORTS, 1925--. 1 file drawer.

Monthly summaries of health nurse service, showing names of nurse and of chairmanof nursing committee, date, territory covered, report of work done on school immunization record, classification of defects, communicable disease work, analysis of patient, administrative work, discharged patients, and financial report. Arr. chron. 11 x 8½. C.C., Nurse's off.

XXIV. DEPARTMENT OF PUBLIC WELFARE

The board of public welfare of Noble County, created in 1936 by an act of the legislature, consists of five persons having a recognized interest in and knowledge of the problems of public welfare. The board members are appointed by the judge of the circuit court; at least two members must be women and not more than three members may be adherents of any one political party. (1)

Subject to the rules and regulations of the state department of public welfare, the board is charged with the administration of assistance to dependent children in their own homes, old age assistance, services and assistance to persons otherwise handicapped, the care and treatment of dependent, neglected, and handicapped children, children in danger of becoming delinquent, and such other welfare activities as may be delegated to it by the state department of public welfare, under the provisions of the act, including services connected with assistance to the blind. (2)

The director, who is appointed by the board of public welfare of Noble County under the supervision of the circuit court, performs the functions of probation officer and agent of the court. (3)

All jurisdiction vested in county boards pertaining to welfare work was transferred to the board of public welfare upon its

organization in 1936. (5)

All the records are located in the welfare office in the courthouse.

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(1) Acts 1936 spc. sess.; Burns, 1936 suppl., 52-1118.
(2) Acts 1936 spc. sess.; Burns, 1936 suppl., 62-1120.
(3) Acts 1936 spc. sess.; Burns, 1936 suppl., 52-1119, 52-1120.
(4) Acts 1936 spc. sess.; Burns, 1936 suppl., 52-1121.
(5) Acts 1936 spc. sess.; Burns, 1936 suppl., 52-1408.

253. MINUTE RECORD, 1936--, 1 vol.

Minutes of the sessions of the board of welfare, showing disposal of application in case of aged, blind or incapacitated person, and dependent child. Arr. chron. Typed. 250 pp. 16 x 10 x 1½.

254. REGISTER OF APPLICATIONS, 1936--. 1 vol.

Record of applications for aid filed with welfare board, showing date, kind of assistance asked, name, age, sex, and address of applicant, application number, and name of investigator. Indexed alph. by names of applicants. Typed. 300 pp. 9 x 15 x 2½.

255. APPLICATIONS, 1936--. 2 file drawers.

Applications of persons seeking assistance through welfare board, showing name and residence of applicant, personal and family history, nature of incapacitation, date, and serial number. Arr. chron. 12 x 12 x 20.

256. MASTER FILE, INDEX TO APPLICATIONS, 1936--. 1 file box.

Index cards to applications for aid filed with welfare board, showing name, address, and age of applicant; date; and code number of application. Arr. alph. by names of applicants. 4 x 7 x 18.

257. RECORD OF ASSISTANCE TO BLIND, 1936--. 1 vol.

Record of assistance to blind, showing number of application, date, name and residence of applicant, name of examining physician, amount of monthly allowance, and record of payment made. Arr. chron. Hdw. 160 pp. 9 x 15 x 3/4.

258. RECORD OF ASSISTANCE TO DEPENDENT CHILDREN, 1936--. 1 vol.

Record of aid to dependent children, showing number of application, names, age, birthplace of children, names and address of parents or guardians, and amount of monthly allowances. Arr. chron. Hdw. 225 pp. 9 x 15 x 2.

259. RECORD OF ASSISTANCE TO AGED PERSONS, 1936--. 1 vol.

Record of assistance to aged persons, showing date, name and address of applicant, date certified, amount of monthly allowance, dates of payments, and warrant number. Arr. chron. Hdw. 250 pp. 9 x 15 x 2.

For other old age pension records, see entry 14.

260. REGISTER OF CLAIMS FILED AND APPROVED AND WARRANTS ISSUED, 1936--. 1 vol.

Record of claims, showing number of claim, date, name of payee, title of fund, amount and number of warrant, and date issued. Arr. chron. Typed. 225 pp. 11 x 15 x 2.

261. REPORT OF ALLOWANCES AND DISBURSEMENTS, 1936--. 1 vol.

Monthly statements of welfare office, showing allowances and expenditures classified by funds, and balances at end of month. Arr. chron. Typed. 60 pp. 11 x 7 x 1/2.

XXV. SURVEYOR

The surveyor is a constitutional officer, elected for a term of two years without restriction on reelection. (1) He must give bond in a sum fixed by the board of county commissioners. (2) Prior to the Constitution of 1851 the office of surveyor was in existence by virtue of an act of 1818. (3) The inception date of this office in Noble County is 1836.

The surveyor has charge, under direction of the county commissioners, of all surveying and civil engineering work of the county, including the preparation of plans and specifications for, and supervision of, the construction of all bridges, turnpikes, or other roads, ditches, drains, and levies. (4) He also has charge of the repair and maintenance of county highways, (5) unless the county commissioners employ a highway supervisor. (6) The county commissioners may employ the surveyor to serve as highway supervisor. (7)

For private parties, he takes acknowledgment of mortgages and deeds for conveyance of real estate, (8) amd, upon request, establishes lines and corners of lands and lots. (9)

The surveyor may employ deputy surveyors to assist in performing the engineering duties of the office. (10)

All the records are located in the courthouse.

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(1) Const., art. 6, sec. 2; 1 Rev. Stat. 1852; Burns 49-3301.
(2) Acts 1913; Burns 49-3302.
(3) Rev. Laws 1831, ch. 102, sec. 1.
(4) 1 Rev. Stat. 1852; Acts 1911; Burns 49-3309.
(5) Acts 1933; Burns 36-1101.
(6) Acts 1933; Burns 36-1113.
(7) Acts 1933; Burns 36-1110.
(8) 1 Rev. Stat. 1852; Acts 1857; Burns 49-3317.
(9) 1 Rev. Stat. 1852;Acts 1875; Burns 49-3311.
(10) Acts 1891, 1899; Burns 49-3306.

Surveys and Reports

262. SURVEYOR'S RECORD, 1836--. 6 vols. (1-6). Title varies: Surveys and Field Notes.

Record of surveys of Noble County from date of organization to date, showing townships, ranges, sections, locations of markers and corner stones, roads, bridges, creeks and drain, ditches, together with a description of the surveyed projects. Indexed alph. by names of projects. Hdw. 500 pp. 18 x 13 x 2½. Sur. off.

263. INDEX TO SURVEYOR'S RECORDS, 1836--. 1 vol.

Index to Record volumes, showing township, number of volume, and page. Arr. alph. by names of projects. Hdw. 320 pp. 16 x 12 x 2½. Sur. vt.

264. LEVEL BOOK, 1888--. 86 vols.

Record of surveys made of projects to be constructed or rebuilt, showing date, location and kind of project, cross-sections, grades, cuts, elevations, size of project, number of cubic feet of material to be filled in or to be removed, and the level readings. Arr. chron. Hdw. 110 pp. 7 x 4 x 3/4. Sur. off.

265. ENGINEER'S FIELD BOOKS, 1910--. 24 vols.

Record of surveys of projects to be constructed or improved, showing dates of surveys, locations, cuts, hills and grades, cluverts, catch basins, and cost estimates. Arr. chron. Hdw. 110 pp. 7 x 14 x 3/4. Sur. off.

266. FIELD NOTES OF NOBLE COUNTY, 1834-78. 1 vol.
Record of the original and subsequent surveys up to 1878, showing corner stones, townships, sections, range lines, lakes, creeks, and ditches. Arr. by townships. Hdw. 521 pp. 14 x 9 x 2. Sur. vt.

267. SURVEYOR'S DITCH RECORD, 1894--. 1 vol.
Record of ditch contracts and apportionments, showing name of ditch, name of landowner benefited, description and location of land, distance from station to station, amount of benefit, description and nature of work to be done, date of completion, and material and labor used. Indexed alph. by names of ditches. Hdw. 192 pp. 15 x 12 x 2. Sur. vt.

268. RECORD FILE, (Ditch Petitions), 1903--. 4 file boxes.
Duplicate copies of ditch petitions, showing name of ditch, names of landowners and petitioners, location of ditch, and description of work desired. Arr. chron. 11 x 16 x 19. Sur. off.

269. LABOR AND MATERIAL RECORD, (Ditches), 1935--. 37 file boxes.
Record of material and labor used for construction or repair of ditches, showing names of ditch, employee, and vendor; type of material used; and total cost. Arr. chron. 11 x 5 x 13. Sur. off.

Maps

270. MAP INDEX TO HIGHWAYS OF NOBLE COUNTY, 1838-84. 1 vol.
Description and illustrative record of roads and highways, showing locations in reference to townships, sections, lakes, rivers, cities and towns, and railroads. Arr. by names of roads. Hdw. 388 pp. 17 x 16 x 2. Sur. vt.

271. MAPS OF NOBLE COUNTY, 1878. 14 bound maps.
Political and communications map of county, showing townships, sections, roads, rivers, lakes, marsh lands, and range members. Published by State of Indiana. Printed, black and white. Scale, 1" to 2 mi. 21 x 16. Sur. off.

272. (TOWNSHIPS MAPS), 1934. 22 maps.
Political and communications maps, showing townships, sections, ranges, lines, cities and towns, roads, lakes, rivers, and railroads. Drawn by Mortorff, Albion, Ind. Blueprints. No scale given. 26½ x 26½. Sur. vt.

273. (ROAD PLANS), 1918-31. 350 plans.
Plans of improved roads, showing locations, cross sections, contours, deptns of materials used, curves to be eliminated, culverts to be eliminated or constructed, drain tiles to be installed, bridges, catch basins to be changed, names of land owners, and description of lands. Drawn by surveyors, Albion, Ind. Blueprints. Scale, 1" to 100' and 1" to 200". 22 x 34. Sur. vt.

274. (SPECIFICATIONS, MISCELLANEOUS), 1925--. 6 plans.
Road plans, showing dimensions of grades, cuts and dimensions of roadways, culverts and bridges, and their locations. Drawn by R. P. Kelly. Published by State Highway Commissioners. Blueprints. Scale, 1" to 100' and 1" to 200'. 22½ x 34. Sur. vt.

275. BRIDGES OF NOBLE COUNTY, 1902-26. 60 blueprints.
Plans of bridges, showing location of bridge, size, span, capacity, material, flooring, height and depth of abutment, and dimensions and grade of approach. Drawn by Mr. Collins. Blueprints. Scale, 1" to 100' and 1" to 200'. 22½ x 34. Sur. off.

XXVI. HIGHWAY SUPERVISOR

In pioneer times the roads were maintained by the local authorities. The citizens usually worked out their road taxes by giving a certain number of days labor, furnishing their own teams. The township road superintendent had charge of the work performed. This system prevailed for nearly a half a century.

In 1879 the legislature constituted the county commissioners a board of turnpike directors, each serving as supervisor in his own district. (1) In 1913 the county highways were placed in charge of a superintendent of highways, who was appointed by the county commissioners for a term of two years. (2) Some records bear his title. This office was abolished in 1933, (3) and the powers and duties conferred on the surveyor. (4)

In order to provide for necessary supervision of highways in counties warranting more attention than the surveyor can give, the board of county commissioners has the right to appoint, at its option, a highway supervisor whose term of office is discretionary with the board of county commissioners. (5) The board of commissioners of Noble County has appointed a highway supervisor. The inception date of this office in Noble County is 1933.

The highway supervisor oversees the maintenance and repair of all highways, bridges, and culverts of the county, (6) and has authority to fix the limits of loads carried over them. (7) He must attend the annual road school at Purdue University. (8)

The records are located in the courthouse.

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(1) Acts 1879, ch. 115, sec. 1.
(2) Acts 1913, ch. 330, sec. 1.
(3) Acts 1933; Burns 36-1113.
(4) Acts 1933; Burns 36-1101.
(5) Acts 1933; Burns 36-1110.
(6) Acts 1933; Burns 36-1103.
(7) Acts 1933; Burns 36-1102.
(8) Acts 1933; Burns 36-1110.

276. SUPERINTENDENT OF HIGHWAY REPORT, 1926--. 37 file boxes and 1 vol.

Record of cost of county road construction, showing date; report and district numbers; name of road; cost of materials for each; names, hours, and wages of road laborers; and total cost of construction. File boxes, arr. chron. by names of roads; vol., arr. alph. by names of laborers or vendors. Vols., hdw. 200 pp. 16 x 14 x 1½; file boxes, 11 x 13 x 5. File boxes, Sur. off.; vol., Sur. vt.

277. ROAD PETITIONS, 1918-31. 70 file boxes.

Copies of road improvement petitions, showing date, name and location of road, kind of improvement desired, and signatures of petitioners. Filed alph. by names of roads. 11 x 5 x 1¼. Sur. vt.

278. MONTHLY ROAD ESTIMATES, 1918--. 6 file boxes and 1 vol.

Estimate sheets of cost of proposed road improvements for ensuing month, showing surveyor's estimate of cost, amount of bid, name of contractor, itemized list of work to be done, list of materials to be used, cost of each project, and total monthly improvement cost. Filed chron. and under names of roads. File boxes, 12 x 12 x 24; vol., 300 pp. 18 x 16 x 3. 1 vol., 1918-30, Sur. vt.; 6 file boxes, 1930--, Sur. off.

XXVII. AGRICULTURAL AGENT

The office of agricultural agent was created by the legislature in 1913. This act provided that an agent should be appointed upon petition by the residents of the county. (1) The inception date of this office in Noble County is 1918.

By legislative enactment in 1937 the office of agricultural agent was created for every Indiana county. The agricultural agent is appointed by the director of agricultural extension service of Purdue University, subject to the approval of a state board , entitled county agricultural agents board. The qualifications of the agricultural agent are prescribed by the board. (2)

The county council is required to appropriate not less than one thousand dollars annually to be used in paying office help, expenses of the agent, mileage, rent, or other incidentals. The salary of the agricultural agent is paid by the state through Purdue University.

The duties of the agricultural agent, under the supervision of Purdue University, are: To cooperate with movements for the advancement of agricultural and country life, with farmers' institutes, farmers' clubs, and other rural and civic organizations; to conduct practical farm demonstrations, boys' and girls' clubs and contest work; to give advice to farmers on practical farm problems; and to aid the superintendent of schools and teachers of the county in giving practical education in agriculture and domestice science. (2)

The records are located in the agricultural agent's office in the courthouse.

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(1) Acts 1913, 1923, 1927; Burns 28-4911.

(2) Acts 1937, ch. 224, sec. 1.

279. ANNUAL NARRATIVE REPORT OF COUNTY AGENT, 1919--. 18 vols. Agricultural agent's annual report of extension work, showing number of projects undertaken, attendance at meetings, lectures and demonstrations, visits to farms, and general results. Arr. alph. by names of projects. Typed. 50 pp. 14 x 9 x $\frac{1}{4}$.